BOARD OF INTERMEDIATE & SECONDARY EDUCATION, FAISALABAD

TENDER NOTICE

Tender No: 267 /SS Dated: 31-08-2026

Tenders / Bids are invited from all Income and Sales Tax Registered firms for the purchase of different kinds of Envelopes and other Printing Material for the Examinations, 2027 under **Punjab E-Procurement System (eP).**

Lot # 01-"(Different kinds of Printing Material & Files)"					
Sr. #	Description of Items	Specifications	Quantity	Estimated Price (Rs.)	Amount of 5% CDR (Rs.)
1.	Graph Papers	$8\frac{1}{4}$"x$13\frac{1}{4}$" 75 to 80 GSM High Finish Printed. As per sample. Horizontal / Vertical Lines 10 / 10 mm light green colour Legal Standard Size	250000	5,50,000	-
2.	Drawing Sheets	"14 x 11" paper 115 to 120 GSM, good quality , as per sample	200000	1,700,000	-
3.	Practical Examiner File	9.5"x13.8" Paper 65 to 68 GSM High Finish with Envelops printed and prepared from both sides as per sample.	2400	672,000	-
4.	Superintendent File	12.5"x8." Paper 65 to 68 GSM, High Finish as per sample	1200	480,000	-
5.	File Cover	10"x14" Baleej Board High Quality Printed as per sample. 295 to 300 GSM	30000	1,020,000	
			Total	44,22,000	2,21,100

Lot # 02-"(Different kinds of Envelopes)"					
Sr. #	Description of Items	Specifications	Quantity	Estimated Price (Rs.)	Amount of 5% CDR (Rs.)
1.	Khaki Envelopes for Confidential Press.	13"x18" Flap $2\frac{1}{2}$" Craft Paper, 100 GSM, High Quality/Finishing, Laminated Inner Side. Best Preparation. As per Sample.	50000	1,300,000	-
2.	White Envelopes for Confidential Press.	13"x18" Flap $2\frac{1}{2}$" Craft Paper, 100 GSM, High Quality/Finishing, Laminated Inner Side. Best Preparation. As per Sample	50000	2,250,000	-
3.	Khaki Confidential Envelopes (Practical)	9.5"x13", Flap 2", 100 GSM, Craft Paper, High Quality/Finishing, Best Preparation. As per sample.	35000	490,000	-
4.	Envelopes for Roll No. Corner Computerized Answer Sheets (bubble part envelopes khaki).	15"x11"" Flap 2½" Khaki Paper Craft, 100 GSM, High Quality (Printed), plastic white lamination should be pasted inner side of envelopes. As per Sample.	100000	1,700,000	-
5.	Khaki Envelopes for Award List/Counter File	12½"x7½", Flap 2", 100 GSM, printed pasted plastic lamination inner side in the envelopes. As per sample.	90000	9,90,000	-
6.	Khaki Envelopes Simple Cloth wala	16.5x13 Flap – 2" Craft Paper, 100 GSM, Best Quality Printed, as per sample	10000	280,000	
7.	Khaki Envelopes Certificate Size Printed	12"x10", Flap-2", Paper Craft, 100 GSM, Good Quality, Printed as per sample.	100000	8,00,000	
8.	Khakhi Envelopes Langote wala for Question Papers Printed	16.5"x20", Flap-3", Paper Craft Kahki, 95 to 100 GSM, High Quality, Completely Pasted with Dark Black Malmal, Stitched from three sides, malmal pick (34x36), without cutting of corner flag printing red colour in front & back side. (As per Sample).	48000	6,240,000	
9.	White Envelopes Langote wala for Question Papers Printed	16.5"x20", Flap-3", Paper Craft Kahki, 95 to 100 GSM, High Quality, Completely Pasted with Dark Black Malmal, Stitched from three sides, malmal pick (34x36), without cutting of corner flag printing green colour in front & back side. (As per Sample).	55000	7,150,000	
10.	Khakhi Envelopes Langote wala for Practical	16"x11.5", Flap-2.5, Paper Craft Kahki, 95 to 100 GSM, High Quality, Completely Pasted with Dark Black Malmal, Stitched from three sides, malmal pick (34x36), without cutting of corner flag. (As per Sample).	36000	3,960,000	
			Total	25,160,000	1,258,000

Terms & Conditions

1. The purchase will be made under PPRA Rules (single stage two envelopes).
2. The participation in bidding process through **Punjab E-Procurement System (eP)** portal is compulsory for all bidders.
3. The intending bidders shall submit their profiles including technical & financial bids online through **Punjab E-Procurement System (eP)** portal, hard copy will not be accepted.
4. Last date of submission of tenders will be 26-09-26 till **11:00** a.m.
5. Technical Bids will be opened on the same day at 11:30 A.M on **Punjab E-Procurement System (eP)** in the presence of purchase committee & representatives of the firms.
6. Incomplete bid will neither be accepted nor entertained.
7. Tender rates will be valid for the period of 120 days from the last date of tender submission.

8. The rates will be evaluated / compared Lot wise.
9. The bidding documents are available at the PPRA website www.ppra.punjab.gov.pk, **Punjab E-Procurement System (eP)** i.e. **https://ep.punjab.gov.pk** and Board's website www.bisefsd.edu.pk which can be downloaded **free of cost**.
10. The URL of the website of the PPRA is (http://ep.punjab.gov.pk/ViewTender.aspx) and response time shall be calculated exclusively from the date of publication of the advertisement on the website of the PPRA.
11. Bid Security @5% must be submitted / transferred online as per the procedure established in '**Punjab E-Procurement System (eP)**' in collaboration with Bank of Punjab.
12. In case the last date for submission of the proposal is declared a public holiday then the next working day will be considered for proposal submission and opening of bids.
13. All bidders are requested to quote rates inclusive all kinds of taxes and on **F.O.R** basis.
14. For electronics bids submission, bidders are requested to register at https://ep.punjab.gov.pk. For any queries regarding registration on **Punjab E-Procurement System (eP)**, please contact at: 1248.

SECRETARY

BOARD OF INTERMEDIATE & SECONDARY EDUCATION, FAISALABAD.

STANDARD BIDDING DOCUMENTS

BIDDING DOCUMENTS

FOR

DIFFERENT KINDS OF ENVELOPES AND OTHER PRINTING MATERIAL

Tender No.267-SS/2026

NOTE:-

Punjab e-Procurement System

Bids only through Punjab E-Procurement System (eP) will be entertained; no bid other than Punjab E-Procurement System (eP) will be accepted.

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INVITATION TO BID

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14. For electronics bids submission, bidders are requested to register at https://ep.punjab.gov.pk. For any queries regarding registration on **Punjab E-Procurement System (eP)**, please contact at: 1248.

Total Estimate Value of Tender = Rs.2,95,82,000/-

TERMS AND CONDITIONS OF THE TENDER

1. Definitions

1.1. Authorized Representative" means any representative appointed, from time to time, by the Client, the Purchaser or the Contractor.

1.2 "Commencement Date of the Contract" means the date of signing of the Contract between the Purchaser and the Contractor.

1.3 "Contract" means the agreement between the Purchaser and the supplier, as recorded in the Contract Form signed by the parties, including all Schedules and Attachments thereto and all documents incorporated by reference therein.

1.4 "Supplier" means the person whose Tender has been accepted by the Purchaser.

1.5 "Contract Price" means the price payable to the Contractor under the Contract for the full and proper performance of its contractual obligations.

1.6 "Contract Value" means that portion of the Contract Price adjusted to give effect to such additions or deductions as are provided for in the Contract which is properly apportion-able to the Goods or Services in question.

1.7 "Day" means calendar day.

1.8 "Force Majeure" means an event beyond the control of the Supplier and not involving the Supplier fault or negligence and not foreseeable. Such events may include, but are not restricted to, acts of the Purchaser in its sovereign capacity, wars, revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.

1.9 "Goods" means printing materials which the Supplier is required to supply to the Purchaser under the Contract.

1.10 "Person" includes individual, association of persons, firm, company, corporation, institution and organization, etc., having legal capacity.

1.11 "Prescribed" means prescribed in the Tender Document.

1.12 "Purchaser" means the BISE Faisalabad.

1.13 All firms / suppliers / contractors / distributors having two years experience of similar work and who fulfill the criteria as per given in advertisement will stand eligible for the bidding.

1.14 The successful bidders will furnish the 10% performance security/bank gurantee within 07 seven days of receipt of notification of award from the purchaser (returnable). The amount of CDR will be released to the successful firm after receiving the bank gurantee.

2. Tender Cost

2.1 TheTenderer shall bear all costs / expenses associated with the preparation and submission of the Tender(s) and the Purchaser shall in no case be responsible / liable for those costs / expenses.

3. Amendment of the Tender Document

3.1 The Purchaser may, at any time prior to the deadline for submission of the Tender, at its own initiative or in response to a clarification requested by the prospective Tenderer(s), amend the Tender Document, on any account, for any reason. All amendment(s) shall be part of the Tender Document and binding on the prospective Tenderer(s).

4. Preparation / submission of Tender.

4.1. The Tenderer will bid for BISE Faisalabad.

4.2. The tender and all documents relating to the tender exchanged between the tenderer and the purchaser shall be in English.

4.3. The tender shall be file in / accompanied through Punjab E-Procurement System (eP) by the prescribed form annexes schedule etc. which shall be typed completely filled, stamped and signed by the tenderer or his authorized representative.

4.4. Single stage–two envelope procedure – Each bid shall comprise one single envelope. All bids received shall be opened and evaluated in the manner prescribed in the bidding document through Punjab E-Procurement System (eP).

4.5. The tender rates will be evaluated / campared Lot wise.

5. Tender Price

5.1 The quoted price shall be:

5.2 Best / final / fixed and valid until completion of the Contract i.e. not subject to variation / escalation;

5.3 Inclusive of all taxes, duties, levies, insurance, freight, etc.

6 Tender Security

6.1 The tenderer shall furnish the tender security as under:

6.1.1 For the Lot wise tender

6.1.2 for a sum equivalent to 5% amount submitted of estimated price.

6.1.3 In a currency of PKR.

6.1.4 Have a minimum validity period of 90 days from the last date for submission of the tender or until furnishing of the performance security if required whichever is later.

6.2 The proceeds of the tender security shall be payable to the purchaser, on the occurrance of any / all of the following conditions.

6.2.1 If the tenderer withdraw the tender during the period of the tender validity specified by the tenderer on the tender form.

6.2.2 If the tenderer does not accept the correction of his total tender price or

6.2.3 If the tenderer have been notified of the acceptance of the tender by the purchaser during the period of validity, failes are refuses to furnish the performance security, in accordance with the tender documents.

6.2.4 The tender security shall be returned to the unsuccessful Tenderer upon award of the Contract. The Tender Security shall be returned to the successful Tenderer on furnishing the performance security if any.

7 Tender Validity

7.1 The Tender shall have a minimum validity period from the last date for submission of the Tender. The Purchaser may solicit theTenderer's consent to an extension of the validity period of the Tender. The request and the response thereto shall be made in writing. If theTenderer agrees to extension of validity period of the Tender, the validity period of the Tender security shall also be suitably extended. TheTenderer may refuse extension of validity period of the Tender, without forfeiting theTender security.

8 Withdrawl of Tender

8.1 The tender, withdrawn after the deadline for submission of the tender and prior to the expiration of the period of the tender validity, shall result in forfeiture of the tender security.

9 Opening of the Tender.

9.1 Tenders shall be opened, at the given place, time and date, in the presence of the Tenderer(s) for which they shall ensure their presence without further invitation.

10 Evaluation of the Tenders.

10.1 Tender rates shall be evaluated Lot wise. Comparative statement will be prepared. The firms lowest offered rates will be declared as successful firm.

10.2 The technical evaluation committee shall evaluate the sample / technical bid. The financial proposal will be opened only of those bidders whose technical proposals / samples found as per specification / acceptable.

10.3 Fifteen sample of papers of lot no.01 & six sample of prepared envelopes of each items of lot no.02 along with ten simple papers of required grammage must be provide at the time of opening of technical bids.

11 Rejection / Acceptance of the Tender.

11.1 The Purchaser shall have the right, at his exclusive discretion, to accept or reject all the tender(s), cancel / annul the Tendering process at any time prior to award of Contract, without assigning reason or obligation to inform the Tenderer of the grounds for the Purchaser's action, and without thereby incurring any liability to the Tenderer and the decision of the Purchaser shall be final.

11.2 The Tender shall be rejected if it is:

11.2.1 Substantially non-responsive; or

11.2.2 Submitted /Uploaded in other than prescribed forms, annexes, schedules, charts, drawings, documents / by other than specified mode; or

11.2.3 Incomplete, un-signed, partial, conditional, alternative, late; or without CDR.

11.2.4 Subjected to interlineations / cuttings / corrections / erasures / overwriting; or

11.2.5 The Tenderer submits more than one Tenders; or

11.2.6 The Tenderer refuses to accept the corrected estimated price; or

11.2.7 The Tendererhas conflict of interest withthe Purchaser; or

11.2.8 The Tenderer triesto influence the Tender evaluation / Contract award; or

11.2.9 The Tenderer engages in corrupt or fraudulent practices in competing for the Contract award.

11.2.10 The Chairman reserve the rights to accept or reject all tenders in accordance with PPRA rule (35).

11.2.11 The participation in bid process through Punjab E-Procurement System (eP) portal is compulsory for all bidders and submission of hard copies only shall not be accepted in compliance with the policy of the Govt. of the Punjab and PPRA.

12 Acceptance Letter

12.1 The Purchaser shall, send the Acceptance Letter to the successful Tenderer, prior to the expiry of the validity period of the Tender, which shall constitute a contract, until execution of the formal Contract.

13 Contract

13.1 The purchaser shall, send the contract provided in the tender document, to the successful tenderer. Within thee working days of the receipt of such contract, the tenderer shall sign and date the contract and return it to the purchaser. An agreement will be made on stamp paper @ 0.25% of total value of the tender which will be provided by the supplier.

13.2 As per PPRA Rules upto 15% repeat order may be issued if needed.

14 Contract Language

14.1 The Contract and all documents relating to the Contract, exchanged between the Contractor and the Purchaser, shall be in English. The Contractor shall bear all costs of translation to English and all risks of the accuracy of such translation.

15 Standards

15.1 The Goods supplied and the Services provided under this Contract shall conform to the specifications/samples of items.

16 Labeling.

16.1 The Goods supplied under the Contract, shall be clearly labeled so as to correspond with the delivered documentation, with proper labeling scheme provided by the client.

17 Delivery

17.1 The Supplier shall deliver the Goods at BISE Jhang Road, Faisalabad within stipulated period.

17.2 The Service shall remain at the risk and under the physical custody of the Contractor until the delivery and testing of the Goods is completed.

17.3 The Supplier shall ensure that the Goods shall be delivered complete without interruption.

17.4 The delivery period will be 45 days after the issuance of work order.

17.5 The supply of material will received during office working hours.

18 Inspection and Testing

18.1 The Purchaser shall inspect and test the Goods supplied, the Services provided or the Works carried out,under the Contract,toverify their conformity to the Specifications/Samples.

18.2 The inspections and tests shall be conducted at the premises of BISE Faisalabad.

18.3 The Purchaser may reject the Goods, the Services or the Works if they fail to conform to the Specifications, in any test(s) or inspection(s) and the Contractor shall either replace the rejected Goods, Services or Works or make all alterations necessary to meet the Specifications, within seven days, free of cost to the Purchaser.

18.4 The firm will provide six sample of prepared envelopes of lot no.02 & fifteen sheets of lot no.01 at the time of opening of tehcninal bids.

18.5 The Grammage & Size etc. of sample of papers/items of successful firms & two sheets/envleopes in every consignment of supply may be checked by PCSIR Laboratories, Lahore after supply at own expenditure incurred by concerned firm.

18.6 Any officer/member of purchase committee/technical committee official nominated by the Competent Authorities may visit the firm regarding at capacity to complete the task at their offer technical bid and may visit during supply to know the actual position of supply.

19 Warranty

19.1 The Supplier shall warrant to the Purchaser that the material is as per given specifications as provided in the Contract.

19.2 The Supplier shall further warrant that the Goods supplied by the Contractor, under the Contract shall have no defect, arising from design, materials, workmanship or from any act or omission of the Contractor that may develop under normal use of the supplied Goods.

19.3 The purchaser shall served, by written notice. To the supplier a promptly indicate any claim(s) arising under the contract.

19.4 The Contractor shall, within the prescribed time period, after receipt of such notice, replace the defective / damaged Goods/Material, without any cost to the Purchaser.

20 Payment

20.1 The Purchaser shall make payment for the Goods supplied, the Services provided and the Works done, to the Contractor, as per Government policy, through cheque.

21 Price

21.1 The Supplier shall not charge prices for the Goods supplied, the Services provided and for other obligations discharged, under the Contract,varying from the prices quoted by the Contractor in the Price Schedule.

22 Liquidated Damages.

22.1 If the Supplier delays in supply of material under the Contract, the fine will be imposed @ Rs.1,000/- per day. The Chairman B.I.S.E Faisalabad is empowered to extention/delay condone on given solid reason / grounds.

22.2 The Chairman B.I.S.E, Faisalabad reserves the rights under PPRA rules (35) to accept or reject all tender/bids.

23 Blacklisting.

23.1 If the Contractor fails / delays in performance of any of the obligations, under the Contract / violates any of the provisions of the Contract / commits breach of any of the terms and conditions of the Contract the Purchaser may, at any time, without prejudice to any other right of action / remedy it may have,blacklist the Supplier, either indefinitely or for a stated period, for future tenders in public sector.

23.2 If the Supplier is found to have engaged in corrupt or fraudulent practices in competing for the award of contract or during the execution of the contract, the Purchaser may, at any time, without prejudice to any other right of action / remedy it may have,blacklist the Contractor, either indefinitely or for a stated period, for future tenders in public sector.

24 Forfeiture of Tender Security.

24.1 If the Supplier fails / delays in performance of any of the obligations, under the Contract / violates any of the provisions of the Contract / commits breach of any of the terms and conditions of the Contract the Purchaser may, without prejudice to any other right of action / remedy it may have, forfeit Tender Security of the Supplier.

25 Termination for Convenience

25.1 The Purchaser may, at any time, by written notice served on the Supplier, terminate the Contract, in lot wise, for its convenience, without any compensation to the Supplier.

25.2 The Goods and the Services which are complete or to be completed by the Supplier, within thirty working days after the receipt of such notice, shall be accepted by the Purchaser. For the remaining Goods, the Purchaser may elect:

25.2.1 to have any portion thereof completed and delivered.

26 Force Majeure

26.1 The Supplier shall not be liable for liquidated damages, forfeiture of its security, blacklisting for future tenders, termination for default, if and to the extent his failure / delay in performance /discharge of obligations under the Contract is the result of an event of Force Majeure.

26.2 If a Force Majeure situation arises, the Supplier shall, by written notice served on the Purchaser, indicate such condition and the cause thereof. Unless otherwise directed by the Purchaser in writing, the Supplier shall continue to perform under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

27 Dispute Resolution

27.1 The Purchaser and the Supplier shall make every effort to amicably resolve, by direct informal negotiation, any disagreement or dispute arising between them under or in connection with the Contract.

27.2 In case of any dispute the decision of the Chairman will be final and not liable to be challenged in any court of law.

27.3 Any bidder feeling aggrieved by any act of the procuring agency after the submission off his bid may lodge a written complaint concerning his grievances not later thatn 10 days after the announcement of the bid evaluation report under PPRA rule (37). The committee shall address the complaints of the bidders that may occur to the entry into force of the procurement contract. The committee shall investigate and decide upon the complaint within fifteen days of th receipt of complaint. Mere fact of lodging of a complaint shall not warrant suspension of the procurement process.

28 Taxes and Duties

28.1 The Supplier shall be entirely responsible for all taxes, duties and other such levies imposed outside and within Pakistan. Taxes and duties shall be deducted as per Law. The Supplier may make inquires on income tax/sales tax to the concerned authorities of Income Tax and Sales Tax Department, Government of Pakistan.

SPECIAL STIPULATIONS

SCHEDULE – A: SPECIAL STIPULATIONS	
For ease of reference, certain Special Stipulations are as under:	
Tender Security	For a sum equivalent to 5% amount submitted of the estimated price denominated in a currency of the Tender; Have a minimum validity period of 90 days from the last date for submission of the Tenderer.
Delivery Point of Goods & Services	The Supplier shall deliver the Goods at B.I.S.E Faisalabad as specified by the Purchaser at the time of delivery.
Liquidated damages for failure / delay in supply / Installation / configuration of Goods / Services / Works by the Supplier	If the Supplier delays in supply of material under the Contract, the fine will be imposed @ Rs.1,000/- per day. The Chairman B.I.S.E Faisalabad is empowered to extention/delay condone on given solid reason / grounds.
Performance Security	10% of the total bill will be retained as performance security which will be returned after the termination of examination in the light of report received from concerned branches and on the recommendations of purchase committee.

SECRETARY

TENDER FORM

To:

Secretary
Board of Intermediate & Secondary Education,
Faisalabad.

Gentlemen:

1. We, [Name and Address of the Tenderer], having read, understood and accepted the Tender Document, if any, offer to supply, install, configure, test, train and support the Goods and the Services, in conformity with the said Tender Document, to [Name and Address of the Purchaser], for the estimatd price of PKR (in figures _____) (in words _____), in accordance with the financial proposal/price schedule.
2. We undertake that the Tender shall have a minimum validity period of 90 days from the last date for submission of the Tender and may be accepted at any time before the expiration of that period.
3. We undertake to be bound by the Tender and the Acceptance Letter, which shall constitute a contract, until execution of the formal Contract.

Date this _____day of 2026.

TENDERER

Signature _____
CNIC # _____
Name _____
Designation _____
Address _____

WITNESSES

Signature	_____	Signature	_____
CNIC #	_____	CNIC #	_____
Name	_____	Name	_____
Designation	_____	Designation	_____
Address	_____	Address	_____

Note: The Tender Form should be on the letterhead of the Tenderer.

AFFIDAVIT

1. We, [Name and Address of the Tenderer], do hereby declare on solemn affirmation that:
2. We have not been involved in litigation with any client during the last 3 years.
3. We acknowledge that we have read, understood and accepted the Tender Document.
4. We understand that the Purchaser shall have the right, at his exclusive discretion, to require, in writing, further information or clarification of the Tender, from any or all the Tenderer(s).
5. We understand that Purchaser reserves the right under PPRA Rules 35 to accept or reject all tenders/bids.

Date this _____day of 2026.

TENDERER

Signature _____
CNIC # _____
Name _____
Designation _____
Address _____

WITNESSES

Signature	_____	Signature	_____
CNIC #	_____	CNIC #	_____
Name	_____	Name	_____
Designation	_____	Designation	_____
Address	_____	Address	_____

Note: The affedavit should be on the Stamp Paper.

BOARD OF INTERMEDIATE & SECONDARY EDUCATION, FAISALABAD

TECHNICAL EVALUATION CRITERIA

FOR PURCHASE OF DIFFERENT KINDS OF ENVELOPES & OTHER PRINTING MATERIAL

1. Name of Bidder/Lead Bidder: _____
   (in Capital Words)
2. Status of Firm/Company/JV/Group: _____
3. Address: _____
4. Income Tax No. _____
5. Sales Tax Registration (If applicable): _____
6. Date of Establishment of Business: _____
7. **Financial Information:**
   a. Income Tax Paid/Deducted for previous one year, 2025-26 (attach evidence)
   b. Attach Professional Tax Paid Certificate of Current Year.
   c. Cash Flow Availability (Attach Bank Statement for Fiscal Year July, 2025 to June, 2026)
8. **Ability to Supply Items:** According to Specifications
   a. General Experience
   b. No Defaulter/Blacklist Certificate
9. Submitted Amount CDR No. _____ Amount _____
   Date _____ Name of Bank _____ Branch _____
10. Bid Security must be submitted / transferred online as per the procedure established in '**Punjab E-Procurement System (eP)**' in collaboration with Bank of Punjab.

Total Marks=100 & Qualify Marks=70

Please attached all related documents for evaluation purpose.

Category	Subject Matter	Total Marks	Marks Obtained
A	General Experience and experience in similar work. As a proof, work orders issued in favour of your firm attached.	20	
B	Printing Equipments specifications. List of Equipments attached.	20	
C	Work plan and printing methodology with number of staff to complete the job attached.	20	
D	Professional Experience.	20	
E	Financial Position/Annual Turnover. Copy of audited financial statement.	20	
Total		**100**	

CHECK LIST

Sr.#	Name of Documents	Yes	No	Page No.
01	Income Tax Certificate (Along with NTN No.)			
02	Professional Tax Certificate (2026-27)			
03	Bank Statement (July, 2025 to June, 2026)			
04	Experience Certificate / Work Order			
05	No Defaulter / Blacklist Certificate on Stamp Paper			
06	Amount of CDR Submitted Proof attached			
07	Six samples of envelopes of each items of lot no.02 and fifteen sheets of lot no.01 attached			

Authorized Signature & Stamp of Firm/Bidder

BOARD OF INTERMEDIATE & SECONDARY EDUCATION, FAISALABAD.

TECHNICAL PROPOSAL / SPECIFICATION OF DIFFERENT KINDS OF PRINTING MATERIAL & FILES

Tender No. 267/SS **Dated: 31-08-2026**

Lot # 01-"(Different kinds of Printing Material & Files)"			
Sr. #	**Description of Items**	**Specifications**	**Name of Brand who will be supplied by the firm / Specifications quoted by the firm**
1.	**Graph Papers**	$8\frac{1}{4}"x13\frac{1}{4}"$ 75 to 80 GSM High Finish Printed. As per sample. Horizontal / Vertical Lines 10 / 10 mm light green colour Legal Standard Size.	
2.	**Drawing Sheets**	"14 x 11" paper 115 to 120 GSM, good quality , as per sample	
3.	**Practical Examiner File**	9.5"x13.8" Paper 65 to 68 GSM High Finish with Envelops printed and prepared from both sides as per sample.	
4.	**Superintendent File**	12.5"x8." Paper 65 to 68 GSM High Finish as per sample.	
5.	**File Cover**	10"x14" Baleej Board High Quality Printed as per sample. 295 to 300 GSM	

CERTIFICATE

It is certified / verified that: -

1. We have read Terms & Conditions and accept it and shall follow the same.
2. We are agreed to supply the items according to the specifications as described.
3. We quoted the rates lot wise according to the specifications.
4. Submitted amount of CDR @ 5% of the total value of estimated price lot wise in favour of Secretary Board of Intermediate & Secondary Education, Faisalabad through online as per Punjab E-Procurement System (eP) established.
5. The delivery period will be 45 days after the issuance of work order.
6. We have attached the samples and client list with the technical proposal.

Call Deposit No.	Date	Name of Bank	Amount

Name _____

CNIC No. _____

Phone No. _____ **Cell #** _____

Fax # _____

NTN No. _____ **Sale Tax No.** _____

E-Mail Address _____

Address: _____

Signature with Stamp _____

BOARD OF INTERMEDIATE & SECONDARY EDUCATION, FAISALABAD.

TECHNICAL PROPOSAL / SPECIFICATION OF DIFFERENT KINDS OF ENVELOPES

Tender No. 267/SS **Dated: 31-08-2026**

Lot # 02-"(Different kinds of Envelopes)"			
Sr. #	**Description of Items**	**Specifications**	**Name of Brand who will be supplied by the firm / Specifications quoted by the firm**
1.	**Khaki Envelopes for Confidential Press.**	13"x18" Flap $2\frac{1}{2}$" Craft Paper, 100 GSM, High Quality/Finishing, Laminated Inner Side. Best Preparation. As per Sample.	
2.	**White Envelopes for Confidential Press.**	13"x18" Flap $2\frac{1}{2}$" Craft Paper, 100 GSM, High Quality/Finishing, Laminated Inner Side. Best Preparation. As per Sample	
3.	**Khaki Confidential Envelopes (Practical)**	9.5"x13", Flap 2", 100 GSM, Craft Paper, High Quality/Finishing, Best Preparation. As per sample.	
4.	**Envelopes for Roll No. Corner Computerized Answer Sheets (bubble part envelopes khaki).**	15"x11"" Flap 2½" Khaki Paper Craft, 100 GSM, High Quality (Printed), plastic white lamination should be pasted inner side of envelopes. As per Sample.	
5.	**Khaki Envelopes for Award List/Counter File**	12½"x7½", Flap 2", 100 GSM, printed pasted plastic lamination inner side in the envelopes. As per sample.	
6.	**Khaki Envelopes Simple Cloth wala**	16.5x13 Flap 2" Craft Paper, 100 GSM, Best Quality Printed, as per sample	
7.	**Khaki Envelopes Certificate Size Printed**	12"x10", Flap 2", Paper Craft, 100 GSM, Good Quality, Printed as per sample.	
8.	**Khakhi Envelopes Langote wala for Question Papers Printed**	16.5"x20", Flap-3", Paper Craft Kahki, 95 to 100 GSM, High Quality, Completely Pasted with Dark Black Malmal, Stitched from three sides, malmal pick (34x36), without cutting of corner flag printing red colour in front & back side. (As per Sample).	
9.	**White Envelopes Langote wala for Question Papers Printed**	16.5"x20", Flap-3", Paper Craft Kahki, 95 to 100 GSM, High Quality, Completely Pasted with Dark Black Malmal, Stitched from three sides, malmal pick (34x36), without cutting of corner flag printing green colour in front & back side. (As per Sample).	
10.	**Khakhi Envelopes Langote wala for Practical**	16"x11.5", Flap-2.5, Paper Craft Kahki, 95 to 100 GSM, High Quality, Completely Pasted with Dark Black Malmal, Stitched from three sides, malmal pick (34x36), without cutting of corner flag. (As per Sample).	

CERTIFICATE

It is certified / verified that: -

1. We have read Terms & Conditions and accept it and shall follow the same.
2. We are agreed to supply the items according to the specifications as described.
3. We quoted the rates lot wise according to the specifications.
4. Submitted amount of CDR @ 5% of the total value of estimated price lot wise in favour of Secretary Board of Intermediate & Secondary Education, Faisalabad through online as per Punjab E-Procurement System (eP) established.
5. The delivery period will be 45 days after the issuance of work order.
6. We have attached the samples and client list with the technical proposal.

Call Deposit No.	Date	Name of Bank	Amount

Name _____

CNIC No. _____

Phone No. _____ **Cell #** _____

Fax # _____

NTN No. _____ **Sale Tax No.** _____

E-Mail Address _____

Address: _____

Signature with Stamp _____

BOARD OF INTERMEDIATE & SECONDARY EDUCATION, FAISALABAD.

FINANCIAL PROPOSAL/PRICE SCHEDULE FOR DIFFERENT KINDS OF PRINTING MATERIAL & FILES

Tender No. 267/SS **Dated: 31-08-2026**

Lot # 01-"(Different kinds of Printing Material & Files)"					
Sr.#	**Description of Items**	**Specifications**	**Quantity**	**Unit Price With GST**	**Total Price**
1.	**Graph Papers**	$8\frac{1}{4}$"x$13\frac{1}{4}$" 75 to 80 GSM High Finish Printed. As per sample. Horizontal / Vertical Lines 10 / 10 mm light green colour Legal Standard Size.	**250000**		
2.	**Drawing Sheets**	"14 x 11" paper 115 to 120 GSM, good quality , as per sample	**200000**		
3.	**Practical Examiner File**	9.5"x13.8" Paper 65 to 68 GSM High Finish with Envelops printed and prepared from both sides as per sample.	**2400**		
4.	**Superintendent File**	12.5"x8." Paper 65 to 68 GSM High Finish as per sample.	**1200**		
5.	**File Cover**	10"x14" Baleej Board High Quality Printed as per sample. 295 to 300 GSM	**30000**		

Total Value of Tender _____

Note: In case of any discrepancy between unit price and total amount the unit price will prevail.

CERTIFICATE

It is certified / verified that: -

1. We have read Terms & Conditions and accept it and shall follow the Terms & Conditions.
2. We quoted the rates according to the specifications as described by the department.

Call Deposit No.	Date	Name of Bank	Amount

Name _____

CNIC No. _____

Phone No. _____ **Cell #** _____

Fax # _____

NTN No. _____ **Sale Tax No.** _____

E-Mail Address _____

Address: _____

Signature with Stamp _____

BOARD OF INTERMEDIATE & SECONDARY EDUCATION, FAISALABAD.

FINANCIAL PROPOSAL/PRICE SCHEDULE FOR DIFFERENT KINDS OF ENVELOPES

Tender No. 267/SS **Dated: 31-08-2026**

Lot # 02-"(Different kinds of Envelopes)"					
Sr.#	**Description of Items**	**Specifications**	**Quantity**	**Unit Price With GST**	**Total Price**
1.	**Khaki Envelopes for Confidential Press.**	13"x18" Flap $2\frac{1}{2}$" Craft Paper, 100 GSM, High Quality/Finishing, Laminated Inner Side. Best Preparation. As per Sample.	**50000**		
2.	**White Envelopes for Confidential Press.**	13"x18" Flap $2\frac{1}{2}$" Craft Paper, 100 GSM, High Quality/Finishing, Laminated Inner Side. Best Preparation. As per Sample	**50000**		
3.	**Khaki Confidential Envelopes (Practical)**	9.5"x13", Flap 2", 100 GSM, Craft Paper, High Quality/Finishing, Best Preparation. As per sample.	**35000**		
4.	**Envelopes for Roll No. Corner Computerized Answer Sheets (bubble part envelopes khaki).**	15"x11"" Flap 2½" Khaki Paper Craft, 100 GSM, High Quality (Printed), plastic white lamination should be pasted inner side of envelopes. As per Sample.	**100000**		
5.	**Khaki Envelopes for Award List/Counter File**	12½"x7½", Flap 2", 100 GSM, printed pasted plastic lamination inner side in the envelopes. As per sample.	**90000**		
6.	**Khaki Envelopes Simple Cloth wala**	16.5x13 Flap 2" Craft Paper, 100 GSM, Best Quality Printed, as per sample	**10000**		
7.	**Khaki Envelopes Certificate Size Printed**	12"x10", Flap 2", Paper Craft, 100 GSM, Good Quality, Printed as per sample.	**100000**		
8.	**Khakhi Envelopes Langote wala for Question Papers Printed**	16.5"x20", Flap-3", Paper Craft Kahki, 95 to 100 GSM, High Quality, Completely Pasted with Dark Black Malmal, Stitched from three sides, malmal pick (34x36), without cutting of corner flag printing red colour in front & back side. (As per Sample).	**48000**		
9.	**White Envelopes Langote wala for Question Papers Printed**	16.5"x20", Flap-3", Paper Craft Kahki, 95 to 100 GSM, High Quality, Completely Pasted with Dark Black Malmal, Stitched from three sides, malmal pick (34x36), without cutting of corner flag printing green colour in front & back side. (As per Sample).	**55000**		
10.	**Khakhi Envelopes Langote wala for Practical**	16"x11.5", Flap-2.5, Paper Craft Kahki, 95 to 100 GSM, High Quality, Completely Pasted with Dark Black Malmal, Stitched from three sides, malmal pick (34x36), without cutting of corner flag. (As per Sample).	**36000**		

Total Value of Tender _____

Note: In case of any discrepancy between unit price and total amount the unit price will prevail.

CERTIFICATE

It is certified / verified that: -

1. We have read Terms & Conditions and accept it and shall follow the Terms & Conditions.
2. We quoted the rates according to the specifications as described by the department.

Call Deposit No.	Date	Name of Bank	Amount

Name _____

CNIC No. _____

Phone No. _____ **Cell #** _____

Fax # _____

NTN No. _____ **Sale Tax No.** _____

E-Mail Address _____

Address: _____

Signature with Stamp _____