(2)

BOARD OF INTERMEDIATE & SECONDARY EDUCATION, FAISALABAD

TENDER NOTICE

Tender No. 244 /SS **Dated:** 17-08-2026

Tenders / Bids are invited from all Income and Sales Tax Registered firms for purchase / preparation of following Answer & Practical Sheets for SSC & HSSC Examinations, 2027 under **Punjab E-Procurement System (eP).**

Lot No.01-(Answer Sheets for SSC)

Item.#	Description	Quantity of Copies	Quantity of Each Bundle	Total Bundles	Estimated Price (Rs.)	Amount of 5% CDR
1.	**Answer Sheets for SSC Examination (24 pages)** Copy Size $8\frac{1}{4}$"x$13\frac{1}{4}$" 68GSM±3% Variation, Blush High Finish Brightness=80% min. Brust Factor=12% min. Opacity=85% min. Both sides Glazed (Having No Ink Penetration/Spread)	3700000	200	18500	**62,900,000**	**3,145,000**

Lot No.02-(Answer Sheets for HSSC)

Item.#	Description	Quantity of Copies	Quantity of Each Bundle	Total Bundles	Estimated Price (Rs.)	Amount of 5% CDR
1.	**Answer Sheets for HSSC Examination (32 pages)** Copy Size $8\frac{1}{4}$"x$13\frac{1}{4}$" 68GSM±3% Variation, Blush High Finish Brightness=80% min. Brust Factor=12% min. Opacity=85% min. Both sides Glazed (Having No Ink Penetration/Spread)	1200000	200	6000	**25,200,000**	**1,260,000**

Lot No.03-(Practical Sheets for SSC & HSSC)

Item.#	Description	Quantity of Copies	Quantity of Each Bundle	Total Bundles	Estimated Price (Rs.)	Amount of 5% CDR
1.	**Practical Answer Sheets for SSC Examination (04 Pages)** Copy Size $8\frac{1}{4}$"x$13\frac{1}{4}$" 68GSM±3% Variation, Blush High Finish Brightness=80% min. Brust Factor=12% min. Opacity=85% min. Both sides Glazed (Having No Ink Penetration/Spread)	575000	500	1150	1,725,000	-
2.	**Practical Answer Sheets for HSSC Examination (12 Pages)** Copy Size $8\frac{1}{4}$"x$13\frac{1}{4}$" 68GSM±3% Variation, Blush High Finish Brightness=80% min. Brust Factor=12% min. Opacity=85% min. Both sides Glazed (Having No Ink Penetration/Spread)	250000	250	1000	2,250,000	-
				Total	**3,975,000**	**198,750**

Terms & Conditions

1. The purchase will be made under PPRA Rules (single stage two envelopes).
2. The participation in bidding process through **Punjab E-Procurement System (eP)** portal is compulsory for all bidders.
3. The intending bidders shall submit their profiles including technical & financial bids online through **Punjab E-Procurement System (eP)** portal, hard copy will not be accepted.
4. Last date of submission of tenders will be 16-09-26 till **11:00** a.m.

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5. *Technical Bids will be opened on the same day at 11:30 A.M on* **Punjab E-Procurement System (eP)** in the presence of purchase committee & representatives of the firms.
6. Incomplete bid will neither be accepted nor entertained.
7. Tender rates will be valid for the period of 120 days from the last date of tender submission.
8. Sample of Answer Sheets & Practical Sheets/Papers will be provided before opening of technical bids.
9. The rates will be evaluated / compared Lot wise.
10. The bidding documents are available at the PPRA website **www.ppra.punjab.gov.pk**, **Punjab E-Procurement System (eP)** i.e. **https://ep.punjab.gov.pk** and Board's website **www.bisefsd.edu.pk** which can be downloaded **free of cost**.
11. The URL of the website of the PPRA is (http://ep.punjab.gov.pk/ViewTender.aspx) and response time shall be calculated exclusively from the date of publication of the advertisement on the website of the PPRA.
12. Bid Security must be submitted / transferred online as per the procedure established in '**Punjab E-Procurement System (eP)**' in collaboration with Bank of Punjab.
13. In case the last date for submission of the proposal is declared a public holiday then the next working day will be considered for proposal submission and opening of bids.
14. All bidders are requested to quote rates inclusive all kinds of taxes and on **F.O.R** basis.
15. For electronics bids submission, bidders are requested to register at **https://ep.punjab.gov.pk**. For any queries regarding registration on **Punjab E-Procurement System**, please contact at: 1248.

SECRETARY

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BOARD OF INTERMEDIATE & SECONDARY EDUCATION, FAISALABAD.

TENDER / BIDDING DOCUMENTS OF

ANSWER SHEETS
&
PRACTICAL SHEETS

For Tender No. 244 -SS/2026

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Invitation to Bid

1. The purchase will be made under PPRA Rules (single stage two envelopes).
2. The participation in bidding process through **Punjab E-Procurement System (eP)** portal is compulsory for all bidders.
3. The intending bidders shall submit their profiles including technical & financial bids online through **Punjab E-Procurement System (eP)** portal, hard copy will not be accepted.
4. Last date of submission of tenders will be 16-09-26 till **11:00** a.m.
5. Technical Bids will be opened on the same day at 11:30 A.M on **Punjab E-Procurement System (eP)** in the presence of purchase committee & representatives of the firms.
6. Incomplete bid will neither be accepted nor entertained.
7. Tender rates will be valid for the period of 120 days from the last date of tender submission.
8. Sample of Answer Sheets & Practical Sheets/Papers will be provided before opening of technical bids.
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10. The bidding documents are available at the PPRA website **www.ppra.punjab.gov.pk**, **Punjab E-Procurement System (eP)** i.e. **https://ep.punjab.gov.pk** and Board's website **www.bisefsd.edu.pk** which can be downloaded **free of cost**.
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12. Bid Security must be submitted / transferred online as per the procedure established in '**Punjab E-Procurement System (eP)**' in collaboration with Bank of Punjab.
13. In case the last date for submission of the proposal is declared a public holiday then the next working day will be considered for proposal submission and opening of bids.
14. All bidders are requested to quote rates inclusive all kinds of taxes and on **F.O.R** basis.
15. For electronics bids submission, bidders are requested to register at **https://ep.punjab.gov.pk.** For any queries regarding registration on **Punjab E-Procurement System**, please contact at: 1248.

Total Estimate Value of Tender = 92,075,000/-

TERMS AND CONDITIONS OF THE TENDER

1. Definitions

1.1. Authorized Representative" means any representative appointed, from time to time, by the Client, the Purchaser or the Contractor.

1.2 "Commencement Date of the Contract" means the date of signing of the Contract between the Purchaser and the Contractor.

1.3 "Contract" means the agreement between the Purchaser and the supplier, as recorded in the Contract Form signed by the parties, including all Schedules and Attachments thereto and all documents incorporated by reference therein.

1.4 "Supplier" means the person whose Tender has been accepted by the Purchaser.

1.5 "Contract Price" means the price payable to the Contractor under the Contract for the full and proper performance of its contractual obligations.

1.6 "Contract Value" means that portion of the Contract Price adjusted to give effect to such additions or deductions as are provided for in the Contract which is properly apportion-able to the Goods or Services in question.

1.7 "Day" means calendar day.

1.8 "Defects Liability Period" means the warranty period following the taking over, during which the Contractor is responsible for making good, defects and damage in Goods and Services provided, under the Contract.

1.9 "Force Majeure" means an event beyond the control of the Supplier and not involving the Supplier fault or negligence and not foreseeable. Such events may include, but are not restricted to, acts of the Purchaser in its sovereign capacity, wars, revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.

1.10 "Goods" means answer sheets which the Supplier is required to supply to the Purchaser under the Contract.

1.11 "Person" includes individual, association of persons, firm, company, corporation, institution and organization, etc., having legal capacity.

1.12 "Prescribed" means prescribed in the Tender Document.

1.13 "Purchaser" means the BISE Faisalabad.

1.14 "Origin" shall be considered to be the place where the Goods are produced or from where the Services are provided. Goods are produced when, through manufacturing, processing or assembling of components, a commercially recognized product results that is substantially different in basic characteristics or in purpose or utility from its components. The origin of Goods and Services is distinct from the nationality of the Contractor.

1.15 "Services" means installation, configuration, deployment, commissioning, testing, training, support, after sale service, etc. of Goods and other such obligations which the Supplier is required to provide to the Purchaser under the Contract.

1.16 "Taking-Over Certificate" means the certificate to be issued by the purchaser to the Supplier, in accordance with the Contract.

1.17 "Works" means work to be done by the Contractor under the Contract.

1.18 All firms / suppliers / contractors / distributors having two years experience of similar work for supply of minimum 01 million answer sheets against one supply order for any university, Board etc. and who fulfill the criteria as per given in advertisement will stand eligible for the bidding.

1.19 The successful bidders will furnish the 10% performance security/bank gurantee within 07 seven days of receipt of notification of award from the purchaser (returnable). The amount of CDR will be released to the successful firm after receiving the bank gurantee.

2 Tender Cost

2.1 TheTenderer shall bear all costs / expenses associated with the preparation and submission of the Tender(s) and the Purchaser shall in no case be responsible / liable for those costs / expenses.

3. Amendment of the Tender Document

3.1 The Purchaser may, at any time prior to the deadline for submission of the Tender, at its own initiative or in response to a clarification requested by the prospective Tenderer(s), amend the Tender Document, on any account, for any reason. All amendment(s) shall be part of the Tender Document and binding on the prospective Tenderer(s).

4. Preparation / submission of Tender.

4.1. The Tenderer will bid for BISE Faisalabad.

4.2. The tender and all documents relating to the tender exchanged between the tenderer and the purchaser shall be in English.

4.3. The tender shall be submit / accompanied through **Punjab E-Procurement System (eP)** as prescribed form availeable on the system. Moreover, all uploaded documents must be filled complete in all aspects (stamped and signed by the tenderer or his authorized representative).

4.4. The bid shall complete a single stage two steps procedure (that contains the Technical Proposal and Financial Proposal).

4.5. Tender form will be used for Technical Proposal and Fiancial Proposal on **Punjab E-Procurement System (eP)**.

4.6. The technical proposal shall be uploaded / submitted without quoting the price.

4.6.1. Upload/attach evidence that the quoted goods are genuine and error free.

4.6.2. Upload/attach technical brochure/literature.

4.6.3. Upload/attach Power of Attorney, if an authorized representative is appointed

4.7. The Financial Proposal shall comprise the following:

4.7.1. Financial Proposal

4.7.2. Tender Security

4.7.3. The rate will be evaluated/compare lot wise.

5. Tender Price

5.1 The quoted price shall be:

5.2 best / final / fixed and valid until completion of the Contract i.e. not subject to variation / escalation;

5.3 Inclusive of all taxes, duties, levies, insurance, freight, etc.

6 Tender Security

6.1 The tenderer shall furnish the tender security as under:

- 6.1.1 For the lot wise tender
- 6.1.2 For Bid Security a sum equivalent to 5% of estimated price in the shape of CDR.
- 6.1.3 In a currency of PKR.
- 6.1.4 Have a minimum validity period of 90 days from the last date for submission of the tender or until furnishing of the performance security if required whichever is later.

6.2 The proceeds of the tender security shall be payable to the purchaser, on the occurrance of any / all of the following conditions.

- 6.2.1 If the tenderer withdraw the tender during the period of the tender validity specified by the tenderer on the **Punjab E-Procurement System (eP)**.
- 6.2.2 If the tenderer does not accept the correction of his total tender price or
- 6.2.3 If the tenderer have been notified of the acceptance of the tender by the purchaser during the period of validity, failes are refuses to furnish the performance security, in accordance with the tender documents.
- 6.2.4 The tender security shall be returned to the unsuccessful Tenderer upon award of the Contract. The Tender Security shall be returned to the successful after the complete supply of Answer Sheets.

7 Tender Validity

7.1 The Tender shall have a minimum validity period from the last date for submission of the Tender. The Purchaser may solicit theTenderer's consent to an extension of the validity period of the Tender. The request and the response thereto shall be made in writing. If theTenderer agrees to extension of validity period of the Tender, the validity period of the Tender security shall also be suitably extended. TheTenderer may refuse extension of validity period of the Tender, without forfeiting theTender security.

8 Withdrawl of Tender

8.1 The tender, withdrawn after the deadline for submission of the tender and prior to the expiration of the period of the tender validity, shall result in forfeiture of the tender security.

9 Opening of the Tender.

9.1 Tenders shall be opened, at the given place, time and date, in the presence of the Tenderer(s) for which they shall ensure their presence without further invitation.

10 Evaluation of the Tenders.

10.1 The technical evaluation committee shall evaluate the sample / technical bid. The financial proposal will be opened only of those bidders whose technical proposals / samples found as per specification / acceptable.

11 Rejection / Acceptance of the Tender.

11.1 The Purchaser shall have the right, at his exlusinve discretion, cancel/annual the tendering process at any time prior to award of contract, without assigning reason or obligation to inform the tenderer of the grounds for the purchaser's action, without thereby incurring any liability to the tenderder ans the decision of the purchaser shall be final.

11.2 The Tender shall be rejected if it is:

11.2.1 Substantially non-responsive; or

11.2.2 Submitted /Uploaded in other than prescribed forms, annexes, schedules, charts, drawings, documents / by other than specified mode; or

11.2.3 Incomplete, un-signed, partial, conditional, alternative, late; or without CDR.

11.2.4 Subjected to interlineations / cuttings / corrections / erasures / overwriting; or

11.2.5 The Tenderer submits more than one Tenders; or

11.2.6 The Tenderer refuses to accept the corrected estimated price; or

11.2.7 The Tendererhas conflict of interest withthe Purchaser; or

11.2.8 The Tenderer triesto influence the Tender evaluation / Contract award; or

11.2.9 The Tenderer engages in corrupt or fraudulent practices in competing for the Contract award.

11.2.10 The Chairann reserve the rights to accept or reject all tenders in accordance with PPRA rule (35).

11.2.11 The participation in bid process through **Punjab E-Procurement System (eP)** portal is compulsory for all bidders and submission of hard copies shall not be accepted in compliance with the policy of the Govt. of the Punjab and PPRA.

12 Acceptance Letter.

12.1 The Purchaser shall, send the Acceptance Letter to the successful Tenderer, prior to the expiry of the validity period of the Tender, which shall constitute a contract, until execution of the formal Contract.

13 Performance Security.

13.1 The retained Performance Security shall be deducted, on occurrence of any / all of the following conditions:

13.1.1 If the Contractor commits a default under the Contract;

13.1.2 If the Contractor fails to fulfill any of the obligations under the Contract;

13.1.3 If the Contractor violates any of the terms and conditions of the Contract.

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14 Contract.

14.1 The purchaser shall, send the contract provided in the tender document, to the successful tenderer. Within thee working days of the receipt of such contract, the tenderer shall sign and date the contract and return it to the purchaser. An agreement will be made on stamp paper @ 0.25% of total value of the tender which will be provided by the supplier.

15 Contract Language

15.1 The Contract and all documents relating to the Contract, exchanged between the Contractor and the Purchaser, shall be in English. The Contractor shall bear all costs of translation to English and all risks of the accuracy of such translation.

16 Standards

16.1 The Goods supplied and the Services provided under this Contract shall conform to the specifications given in the tender documents.

17 Labeling.

17.1 The Goods supplied under the Contract, shall be clearly labeled so as to correspond with the delivered documentation.

18 Delivery

18.1 The Supplier shall deliver the Goods at BISE Jhang Road, Faisalabad within stipulated period.

18.2 The Service shall remain at the risk and under the physical custody of the Contractor until the delivery and testing of the Goods is completed.

18.3 The Supplier shall ensure that the Goods shall be delivered complete without interruption.

18.4 Good / Well Condition Vehicle / Mazda may be used for delivery of Answer Books.

19 Inspection and Testing

19.1 The Purchaser shall inspect and test the Goods supplied, the Services provided or the Works carried out,under the Contract, to verify their conformity to the Specifications/Samples.

19.2 The inspections and tests shall be conducted at the premises of B.I.S.E Faisalabad.

19.3 The Purchaser may reject the Goods, the Services or the Works if they fail to conform to the Specifications, in any test(s) or inspection(s) and the Contractor shall either replace the rejected Goods, Services or Works or make all alterations necessary to meet the Specifications, within seven days, free of cost to the Purchaser.

19.4 The Grammage 68GSM,±3% variation ,Minimum Brightness=80%, Opacity=85%, Brust Factor=12% and Size 8¼ x 13¼ etc. sample of papers of all participated firms before opening of financial bids & two copies of answer sheets & practical sheets of successful firm in every consignment of supply will be checked by PCSIR Laboratories, Lahore after supply at own expenditure incurred by concerned firm.

19.5 Any officer/member of purchase committee/technical committee official nominated by the Competent Authorities may visit the firm regarding at capacity to complete the task at their offer technical bid and may visit during supply to know the actual position of supply.

20 Warranty

20.1 The Supplier shall warrant to the Purchaser that the material is as per given specifications as provided in the Contract.

20.2 The Supplier shall further warrant that the Goods supplied by the Contractor, under the Contract shall have no defect, arising from design, materials, workmanship or from any act or omission of the Contractor that may develop under normal use of the supplied Goods.

20.3 The Warranty Period shall start from the date of supply.

20.4 The purchaser shall served, by written notice. To the supplier a promptly indicate any claim(s) arising under the contract.

20.5 The Contractor shall, within the prescribed time period, after receipt of such notice, replace the defective / damaged Goods/Material, without any cost to the Purchaser.

21 Payment

21.1 The Purchaser shall make payment for the Goods supplied, the Services provided and the Works done, to the Contractor, as per Government policy, through cheque.

22 Price

22.1 The Supplier shall not charge prices for the answer books supplied, the Services provided and for other obligations discharged, under the Contract,varying from the prices quoted by the Contractor in the Financial Proposal-B.

23 Liquidated Damages.

23.1 The supply of answer sheets & practical sheets will be completed in 50 days after issuance of work order. In case of printing of cover sheets, the supply period of answer sheets & practical sheets will be counted from the provision of fist consignment of covers sheets. The delay/fine will be imposed as per schedule, however, 60% supply of answer sheets should be supplied within 30 days.

a. For Delay of 10 days: Rs. 3,000/- per day.
b. For Delay of 11 to 20 days: Rs. 5,000/- per day.
c. Above 20 days: Rs. 10,000/- per day.

Note: In case of category b the fine will be imposed as per schedule of b not of a, similarly in case of c the fine will be imposed as per schedule of c and not of b and a. The Chairman, BISE Faisalabad is impowered to delay condone, extention & waive of fine on given solid reason/ground.

24 Blacklisting.

24.1 If the Contractor fails / delays in performance of any of the obligations, under the Contract / violates any of the provisions of the Contract / commits breach of any of the terms and conditions of the Contract the Purchaser may, at any time, without prejudice to any other right of action / remedy it may have,blacklist the Supplier, either indefinitely or for a stated period, for future tenders in public sector.

24.2 If the Supplier is found to have engaged in corrupt or fraudulent practices in competing for the award of contract or during the execution of the contract, the Purchaser may, at any time, without prejudice to any other right of action / remedy it may have,blacklist the Contractor, either indefinitely or for a stated period, for future tenders in public sector.

25 Forfeiture of Performance Security.

25.1 If the Supplier fails / delays in performance of any of the obligations, under the Contract / violates any of the provisions of the Contract / commits breach of any of the terms and conditions of the Contract the Purchaser may, without prejudice to any other right of action / remedy it may have, forfeit Performance Security of the Supplier.

26 Termination for Convenience

26.1 The Purchaser may, at any time, by written notice served on the Supplier, terminate the Contract, in whole or in part, for its convenience, without any compensation to the Supplier.

26.2 The Goods and the Services which are complete or to be completed by the Supplier, within thirty working days after the receipt of such notice, shall be accepted by the Purchaser. For the remaining Goods, the Purchaser may elect:

26.2.1 to have any portion thereof completed and delivered.

27 Force Majeure

27.1 The Supplier shall not be liable for liquidated damages, forfeiture of its security, blacklisting for future tenders, termination for default, if and to the extent his failure / delay in performance/discharge of obligations under the Contract is the result of an event of Force Majeure.

27.2 If a Force Majeure situation arises, the Supplier shall, by written notice served on the Purchaser, indicate such condition and the cause thereof. Unless otherwise directed by the Purchaser in writing, the Supplier shall continue to perform under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

28 Dispute Resolution

28.1 The Purchaser and the Supplier shall make every effort to amicably resolve, by direct informal negotiation, any disagreement or dispute arising between them under or in connection with the Contract.

28.2 In case of any dispute the decision of the Chairman will be final and not liable to be challenge in any court of law.

29 Taxes and Duties

29.1 The Supplier shall be entirely responsible for all taxes, duties and other such levies imposed outside and within Pakistan. Taxes and duties shall be deducted as per Law. The Supplier may make inquires on income tax / sales tax to the concerned authorities of Income Tax and Sales Tax Department, Government of Pakistan.

30 Paper Quality used for Answer Books.

30.1 68 gsm paper will be used for preparation of answer books. Sample of paper with name of manufacturing Mill must be attached with technical proposal. A piece of Kora Latha (Pick 60x60/22x22) will be used for best packing of answer sheets covered in Polythene envelope.

31 Bundling of Answer Books

31.1 Each bundle will be consisting of 200 answer Sheets for Matric and Intermediate and bundles should be sealed serial wise. Answer Sheets will be consisting of 24 pages for Matric and 32 pages for Intermediate including printing page. The partical sheets will be consisting of 04 pages for Matric and 12 pages for Intermediate. Each bundle will be consisting of 500 practical sheets for Matric and 250 Practical Sheets of Intermediate. The firm will provide bundle wise and serial wise Answer Sheets & Practical Sheets. Cover Sheets will be stitched with answer sheets & practical sheets provided by any other vendor. The Bundle must be sealed and stitched with machine. In case of not used cover sheets the answer sheets / practical sheets will be embossed in this office at your own expenditure / cost of the firm and serial number will be fixed at the top of the left corner of sheets.

31.2 The title page of Answer Books will be in Black colour for SSC Examination and Brilliant Blue colour (Shade No.3320) for HSSC Examination.

31.3 The leaves/pages of Answer Sheets can be increased/decreased as per requirement of department.

31.4 As per PPRA Rule upto 15% repeat order may be issued if needed.

32 Greivence Committee

32.1 Any bidder feeling aggrieved by any act of the procuring agency after the submission off his bid may lodge a written complaint concerning his grievances not later thatn 10 days after the announcement of the bid evaluation report under PPRA rule (37). The committee shall address the complaints of the bidders that may occur to the entry into force of the procurement contract. The committee shall investigate and decide upon the complaint within fifteen days of th receipt of complaint. Mere fact of lodging of a complaint shall not warrant suspension of the procurement process.

33 Delivery Schedule

33.1 The supply of answer sheets & practical sheets will be completed in 50 days after issuance of work order. The supply period for answer sheets will be counted from the provision of first consignment of covers sheets.

SPECIAL STIPULATIONS

SCHEDULE – A: SPECIAL STIPULATIONS	
For ease of reference, certain Special Stipulations are as under:	
Bid Security	For bid security a sum equivalent to 5% of the estimated price. denominated in a currency of the Tender; Have a minimum validity period of 90 days from the last date for submission of the Tenderer.
Performance Security	10% of the total bill will be retained as performance security which will be returned after the termination of examination in the light of reports received from examination centres consolidated by user branch on the recommendations of Purchase Committee.
Delivery	**The Supplier shall deliver the Goods at BISE Faisalabad as specified by the Purchaser at the time of delivery.**
Liquidated damages for failure/delay in supply / works by the supplier	The supply of answer sheets & practical sheets will be completed in 50 days after issuance of work order. In case of printing of cover sheets, the supply period of answer sheets will be counted from the provision of fist consignment of covers sheets. The delay/fine will be imposed as per schedule, however, 60% answer sheets should be supplied within 30 days. a. For Delay of 10 days: Rs. 3,000/- per day. b. For Delay of 11 to 20 days: Rs. 5,000/- per day. c. Above 20 days: Rs. 10,000/- per day. **Note:** In case of category b the fine will be imposed as per schedule of b not of a, similarly in case of c the fine will be imposed as per schedule of c and not of b and a. The Chairman, BISE Faisalabad is empowered to delay condone, extention & waive of fine on given solid reason/ground.

SECRETARY

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TENDER FORM

To:

Secretary
Board of Intermediate & Secondary Education,
Faisalabad.

Gentlemen:

1. We, [Name and Address of the Tenderer], having read, understood and accepted the Tender Document, if any, offer to supply, install, configure, test, train and support the Goods and the Services, in conformity with the said Tender Document, to [Name and Address of the Purchaser], for the estimated price of PKR (in figures _____) (in words _____), in accordance with the financial proposal/price schedule.
2. We undertake that the Tender shall have a minimum validity period of 120 days from the last date for submission of the Tender and may be accepted at any time before the expiration of that period.
3. We undertake to be bound by the Tender and the Acceptance Letter, which shall constitute a contract, until execution of the formal Contract.

Date this _____day of 2026.

TENDERER

Signature _____
CNIC # _____
Name _____
Designation _____
Address _____

WITNESSES

Signature	_____	Signature	_____
CNIC #	_____	CNIC #	_____
Name	_____	Name	_____
Designation	_____	Designation	_____
Address	_____	Address	_____

Note: The Tender Form should be on the letterhead of the Tenderer.

AFFIDAVIT

1. We, [Name and Address of the Tenderer], do hereby declare on solemn affirmation that:
2. We have not been involved in litigation with any client during the last 3 years.
3. We acknowledge that we have read, understood and accepted the Tender Document.
4. We understand that the Purchaser shall have the right, at his exclusive discretion, to require, in writing, further information or clarification of the Tender, from any or all the Tenderer(s).
5. We understand that Purchaser reserves the right under PPRA Rules 35 to accept or reject all tenders/bids.

Date this _____day of 2026.

TENDERER

Signature _____
CNIC # _____
Name _____
Designation _____
Address _____

WITNESSES

Signature	_____	Signature	_____
CNIC #	_____	CNIC #	_____
Name	_____	Name	_____
Designation	_____	Designation	_____
Address	_____	Address	_____

Note: The affedavit should be on the Stamp Paper.

BOARD OF INTERMEDIATE & SECONDARY EDUCATION, FAISALABAD

TECHNICAL EVALUATION CRITERIA

FOR PURCHASE OF ANSWER SHEETS & PRACTICAL SHEETS

1. Name of Bidder/Lead Bidder: _____
   (in Capital Words)
2. Status of Firm/Company/JV/Group: _____
3. Address: _____
4. Income Tax No. _____
5. Sales Tax Registration (If applicable): _____
6. Date of Establishment of Business: _____
7. **Financial Information:**
   a. Income Tax Paid/Deducted for previous one year, 2025-26 (attach evidence)
   b. Attach Professional Tax Paid Certificate of Current Year.
   c. Cash Flow Availability (Attach Bank Statement for Fiscal Year July, 2025 to June, 2026)
8. **Ability to Supply Items:** According to Specifications
   a. General Experience
   b. No Defaulter/Blacklist Certificate
9. CDR No. _____ Amount _____ Date _____
   Name of Bank _____ Branch _____
10. Bid Security must be submitted / transferred online as per the procedure established in '**Punjab E-Procurement System (eP)**' in collaboration with Bank of Punjab.

Total Marks=100 & Qualify Marks=70

Please attached all related documents for evaluation purpose.

Category	Subject Matter	Total Marks	Marks Obtained
A	General Experience and experience in similar work as a proof of work order issued in favour of firm be attached.	20	
B	Printing Equipments specifications.	20	
C	Work plan and printing methodology with number of staff to complete the job..	20	
D	Professional Experience.	20	
E	Financial Position/Annual Turnover. Copy of audited financial statement.	20	
Total		**100**	

CHECK LIST

Sr.#	Name of Documents	Yes	No	Page No.
01	Income Tax Certificate (Along with NTN No.)			
02	Professional Tax Certificate (2026-27)			
03	Bank Statement (July, 2025 to June, 2026)			
04	Experience Certificate / Work Order			
05	No Defaulter / Blacklist Certificate on Stamp Paper			
06	Proof of Submitted CDR Amount lotwise			
07	Fifteen (15) Sample of Answer Sheets & Pratical Sheets/Papers Lotwise Provided before opening of Tender			

Authorized Signature & Stamp of Firm/Bidder

BOARD OF INTERMEDIATE & SECONDARY EDUCATION, FAISALABAD

TECHNICAL PROPOSAL / SPECIFICATION OF ANSWER SHEETS FOR SSC

Tender No. 244 **/SS** **Dated:** 17-8-26

Lot No.01-(Answer Sheets for SSC)				
Item. #	**Description**	**Quantity of Copies**	**Quantity of Each Bundle**	**Total Bundles**
1.	**Answer Sheets for SSC Examination (24 pages)** **Copy Size $8\frac{1}{4}$"x$13\frac{1}{4}$"** **68GSM±3% Variation, Blush High Finish** **Brightness=80% min.** **Brust Factor=12% min.** **Opacity=85% min.** **Both sides Glazed** **(Having No Ink Penetration/Spread)**	3700000	200	18500

CERTIFICATE

It is certified / verified that: -

1. We have read Terms & Conditions and accept it and shall follow the same.
2. We are agreed to supply the item according to the specifications as described.
3. We quoted the rates according to the specifications.
4. 68 GSM paper as per given specifications will be used for preparation of answer sheets has been attached with name of manufacturing mill.
5. Kora Latha (Pick 60x60/22x22) used for bundling of answer sheets have been provided at the time of technical proposal.
6. We are aware that the financial proposal will be opened of those firms whose specimen of paper used for answer books will be accepted by committee.
7. We agree to print the title page of Answer Sheets in black colour for SSC Examinations.

Lot No.01-(Answer Sheets for SSC)		
Sr.#	**Detail of Estimated price**	**Amount of 5% CDR**
1.		

Name _____ **CNIC No.** _____

Phone No. _____ **Cell #** _____ **Fax** _____

NTN No. _____ **Sale Tax No.** _____

E-Mail Address _____

Address _____

Signature with Stamp _____

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BOARD OF INTERMEDIATE & SECONDARY EDUCATION, FAISALABAD

TECHNICAL PROPOSAL / SPECIFICATION OF ANSWER SHEETS FOR HSSC

Tender No. 244/SS **Dated:** 17-08-2026

Lot No.02-(Answer Sheets for HSSC)				
Item. #	**Description**	**Quantity of Copies**	**Quantity of Each Bundle**	**Total Bundles**
1.	**Answer Sheets for HSSC Examination (32 pages)** **Copy Size $8\frac{1}{4}$"x$13\frac{1}{4}$"** **68GSM±3% Variation, Blush High Finish** **Brightness=80% min.** **Brust Factor=12% min.** **Opacity=85% min.** **Both sides Glazed** **(Having No Ink Penetration/Spread)**	1200000	200	6000

CERTIFICATE

It is certified / verified that: -

1. We have read Terms & Conditions and accept it and shall follow the same.
2. We are agreed to supply the item according to the specifications as described.
3. We quoted the rates according to the specifications.
4. 68 GSM paper as per given specifications will be used for preparation of answer sheets has been attached with name of manufacturing mill.
5. Kora Latha (Pick 60x60/22x22) used for bundling of answer sheets have been provided at the time of technical proposal.
6. We are aware that the financial proposal will be opened of those firms whose specimen of paper used for answer books will be accepted by committee.
7. We agree to print the title page of Answer Sheets in blue colour (shade No.3320) for HSSC Examinations.
8. The red colour cloth bag printed with white ink will be used for the packing of HSSC answer sheets.

Lot No.02-(Answer Sheets for HSSC)		
Sr.#	**Detail of Estimated price**	**Amount of 5% CDR**
1.		

Name _____ **CNIC No.** _____

Phone No. _____ **Cell #** _____ **Fax** _____

NTN No. _____ **Sale Tax No.** _____

E-Mail Address _____

Address _____

Signature with Stamp _____

BOARD OF INTERMEDIATE & SECONDARY EDUCATION, FAISALABAD

TECHNICAL PROPOSAL / SPECIFICATION OF PRACTICAL SHEETS FOR SSC & HSSC

Tender No. 244 **/SS** **Dated:** 17-08-2026

Lot No.03-(Practical Sheets for SSC & HSSC)				
Item. #	**Description**	**Quantity of Copies**	**Quantity of Each Bundle**	**Total Bundles**
1.	**Practical Answer Sheets for SSC Examination (04 Pages)** Copy Size $8\frac{1}{4}$"x$13\frac{1}{4}$" 68GSM±3% Variation, Blush High Finish Brightness=80% min. Brust Factor=12% min. Opacity=85% min. Both sides Glazed (Having No Ink Penetration/Spread)	575000	500	1150
2.	**Practical Answer Sheets for HSSC Examination (12 Pages)** Copy Size $8\frac{1}{4}$"x$13\frac{1}{4}$" 68GSM±3% Variation, Blush High Finish Brightness=80% min. Brust Factor=12% min. Opacity=85% min. Both sides Glazed (Having No Ink Penetration/Spread)	250000	250	1000

CERTIFICATE

It is certified / verified that: -

1. We have read Terms & Conditions and accept it and shall follow the same.
2. We are agreed to supply the item according to the specifications as described.
3. We quoted the rates according to the specifications.
4. 68 GSM paper as per given specifications will be used for preparation of answer sheets has been attached with name of manufacturing mill.
5. Kora Latha (Pick 60x60/22x22) used for bundling of practical sheets have been provided at the time of technical proposal.
6. We are aware that the financial proposal will be opened of those firms whose specimen of paper used for answer books will be accepted by committee.
7. We agree to print the title page of Practical Sheets in black colour for SSC & in blue colour (shad No.3320) for HSSC Examinations.

Lot No.03-(Practical Sheets for SSC & HSSC)		
Sr.#	**Detail of Estimated price**	**Amount of 5% CDR**
1.		

Name _____ **CNIC No.** _____

Phone No. _____ **Cell #** _____ **Fax** _____

NTN No. _____ **Sale Tax No.** _____

E-Mail Address _____

Address _____

Signature with Stamp _____

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BOARD OF INTERMEDIATE & SECONDARY EDUCATION, FAISALABAD.

FINANCIAL PROPOSAL/PRICE SCHEDULE FOR ANSWER SHEETS FOR SSC

Tender No. 24/SS **Dated:** 17-08-2024

Lot No.01-(Answer Sheets for SSC)						
Item.#	**Description**	**Quantity of Copies**	**Quantity of Each Bundle**	**Total Bundles**	**Unit Price With GST**	**Total Price**
1.	**Answer Sheets for SSC Examination (24 pages)** Copy Size $8\frac{1}{4}$"x$13\frac{1}{4}$" 68GSM±3% Variation Blush High Finish Brightness=80% min. Brust Factor=12% min. Opacity=85% min. Both sides Glazed (Having No Ink Penetration/Spread)	3700000	200	18500		

Total Value of Tender _____

Note: In case of any discrepancy between unit price and total amount the unit price will prevail.

CERTIFICATE

It is certified / verified that: -

1. We have read Terms & Conditions and accept it and shall follow the Terms & Conditions.
2. We quoted the rates according to the specifications as described by the department.

Name _____
CNIC No. _____
Phone No. _____ **Cell #** _____
Fax # _____
NTN No. _____
Sale Tax No. _____
E-Mail Address _____
Address: _____
Signature with Stamp _____

BOARD OF INTERMEDIATE & SECONDARY EDUCATION, FAISALABAD.

FINANCIAL PROPOSAL/PRICE SCHEDULE FOR ANSWER SHEETS FOR HSSC

Tender No. 244/SS **Dated: 17-08-2026**

Lot No.02-(Answer Sheets for HSSC)						
Item.#	**Description**	**Quantity of Copies**	**Quantity of Each Bundle**	**Total Bundles**	**Unit Price With GST**	**Total Price**
1.	**Answer Sheets for HSSC Examination (32 pages)** Copy Size $8\frac{1}{4}$"x$13\frac{1}{4}$" 68GSM±3% Variation Blush High Finish Brightness=80% min. Brust Factor=12% min. Opacity=85% min. Both sides Glazed (Having No Ink Penetration/Spread)	1200000	200	6000		

Total Value of Tender _____

Note: In case of any discrepancy between unit price and total amount the unit price will prevail.

CERTIFICATE

It is certified / verified that: -

1. We have read Terms & Conditions and accept it and shall follow the Terms & Conditions.
2. We quoted the rates according to the specifications as described by the department.

Name _____
CNIC No. _____
Phone No. _____ **Cell #** _____
Fax # _____
NTN No. _____
Sale Tax No. _____
E-Mail Address _____
Address: _____
Signature with Stamp _____

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BOARD OF INTERMEDIATE & SECONDARY EDUCATION, FAISALABAD.

FINANCIAL PROPOSAL/PRICE SCHEDULE FOR PRACTICAL SHEETS FOR SSC & HSSC

Tender No. 266 **/SS** **Dated:** 17-08-2026

Lot No.03-(Practical Sheets for SSC & HSSC)						
Item.#	**Description**	**Quantity of Copies**	**Quantity of Each Bundle**	**Total Bundles**	**Unit Price With GST**	**Total Price**
1.	**Practical Answer Sheets for SSC Examination (04 Pages)** Copy Size $8\frac{1}{4}$"x$13\frac{1}{4}$" 68GSM±3% Variation Blush High Finish Brightness=80% min. Brust Factor=12% min. Opacity=85% min. Both sides Glazed (Having No Ink Penetration/Spread)	575000	500	1150		
2.	**Practical Answer Sheets for HSSC Examination (12 Pages)** Copy Size $8\frac{1}{4}$"x$13\frac{1}{4}$" 68GSM±3% Variation Blush High Finish Brightness=80% min. Brust Factor=12% min. Opacity=85% min. Both sides Glazed (Having No Ink Penetration/Spread)	250000	250	1000		

Total Value of Tender _____

Note: In case of any discrepancy between unit price and total amount the unit price will prevail.

CERTIFICATE

It is certified / verified that: -

1. We have read Terms & Conditions and accept it and shall follow the Terms & Conditions.
2. We quoted the rates according to the specifications as described by the department.

Name _____
CNIC No. _____
Phone No. _____ **Cell #** _____
Fax # _____
NTN No. _____
Sale Tax No. _____
E-Mail Address _____
Address: _____
Signature with Stamp _____