BOARD OF INTERMEDIATE & SECONDARY EDUCATION, FAISALABAD

TENDER NOTICE

Tender No. 302 /SS **Dated:** 24-09-2026

Tenders / Bids are invited from all Income and Sales Tax Registered firms for purchase of following **Inks & Master Rolls** under **Punjab E-Procurement System (eP).**

SR.#	NAME OF ITEMS	SPECIFICATION	QTY	ESTIMATED PRICE (RS.)	AMOUNT OF 5% CDR (RS.)
1	**Ink RISO Graph Black**	Original Japanese RISO FII Type Ink HD (S-8134UA)	180 Bottle	23,40,000	-
2	**Ink RISO Graph Black**	Original Japanese RISO Graph FII Type Ink (S-8113UA)	60 Bottle	7,50,000	-
3	**Master Roll Copy Printer**	Original Japanese RISO F-II Type Master HD (S-8140UA)	12 Rolls	3,72,000	-
4	**Master Roll RISO Copy Printer**	Original Japanese RISO F-II Type Master HD (S-8130UA)	04 Rolls	1,10,000	-
			Total	**35,72,000**	**1,78,600**

Terms & Conditions

1. The purchase will be made under PPRA Rules (single stage two envelopes).
2. The participation in bidding process through **Punjab E-Procurement System (eP)** portal is compulsory for all bidders.
3. The intending bidders shall submit their profiles including technical & financial bids online through **Punjab E-Procurement System (eP)** portal, hard copy will not be accepted.
4. Last date of submission of tenders will be 13-10-2026 till **11:00** a.m.
5. Technical Bids will be opened on the same day at 11:30 a.m on **Punjab E-Procurement System (eP)** in the presence of purchase committee & representatives of the firms.
6. Incomplete bid will neither be accepted nor entertained.
7. Tender rates will be valid for the period of 120 days from the last date of tender submission.
8. The rates will be evaluated / compared as whole.
9. Sample of inks & master rolls must be provided at the time of opening of technical bids.
10. The bidding documents are available at the PPRA website **www.ppra.punjab.gov.pk**, **Punjab E-Procurement System (eP)** i.e. **https://ep.punjab.gov.pk** and Board's website **www.bisefsd.edu.pk** which can be downloaded **free of cost**.
11. The URL of the website of the PPRA is (http://ep.punjab.gov.pk/ViewTender.aspx) and response time shall be calculated exclusively from the date of publication of the advertisement on the website of the PPRA.
12. Bid Security @5% must be submitted / transferred online as per the procedure established in '**Punjab E-Procurement System (eP)**' in collaboration with Bank of Punjab.
13. In case the last date for submission of the proposal is declared a public holiday then the next working day will be considered for proposal submission and opening of bids.
14. All bidders are requested to quote rates inclusive all kinds of taxes and on **F.O.R** basis.
15. For electronics bids submission, bidders are requested to register at **https://ep.punjab.gov.pk**. For any queries regarding registration on **Punjab E-Procurement System (eP)**, please contact at: 1248.

SECRETARY

BOARD OF INTERMEDIATE & SECONDARY EDUCATION, FAISALABAD

STANDARD BIDDING DOCUMENTS

BIDDING DOCUMENTS

FOR

PURCHASE OF INKS & MASTER ROLLS

Tender No. 302 -SS/2026

NOTE:-

Punjab e-Procurement System

Bids only through Punjab E-Procurement System (eP) will be entertained; no bid other than Punjab E-Procurement System (eP) will be accepted.

Table of Contents

INVITATION TO BID 3

TERMS AND CONDITIONS OF THE TENDER 4

1. Definitions 4
2. Tender Cost 4
3. Amendment of the Tender Document 4
4. Preparation / Submission of Tender 4
5. Tender Price 5
6. Tender Security 5
7. Tender Validity 5
8. Withdrawal of Tender 5
9. Opening of the Tender 5
10. Evaluation of the Tenders 5
11. Rejection / Acceptance of the Tender 5
12. Acceptance Letter 6
13. Performance Security 6
14. Contract 6
15. Contract Language 6
16. Standards 6
17. Labeling 6
18. Delivery 6
19. Spare Parts and Support 7
20. Inspection and Testing 7
21. Warranty 7
22. Payment 7
23. Price 7
24. Liquidated Damages 7
25. Blacklisting 7
26. Forfeiture of Performance Security 7
27. Termination for Convenience 7
28. Force Majeure 8
29. Dispute Resolution 8
30. Taxes and Duties 8
31. Grievences Committee 8

SPECIAL STIPULATIONS 8

TENDER FORM 9

AFFIDAVIT 10

EVALUATION CRITERIA 11

TECHNICAL SPECIFICATION 12

FINANCIAL PROPOSAL/PRICE SCHEDUE 13

INVITATION TO BID

1. The purchase will be made under PPRA Rules (single stage two envelopes).
2. The participation in bidding process through **Punjab E-Procurement System (eP)** portal is compulsory for all bidders.
3. The intending bidders shall submit their profiles including technical & financial bids online through **Punjab E-Procurement System (eP)** portal, hard copy will not be accepted.
4. Last date of submission of tenders will be 13-10-26 till **11:00** a.m.
5. Technical Bids will be opened on the same day at 11:30 a.m on **Punjab E-Procurement System (eP)** in the presence of purchase committee & representatives of the firms.
6. Incomplete bid will neither be accepted nor entertained.
7. Tender rates will be valid for the period of 120 days from the last date of tender submission.
8. The rates will be evaluated / compared as whole.
9. Sample of inks & master rolls must be provided at the time of opening of technical bids.
10. The bidding documents are available at the PPRA website **www.ppra.punjab.gov.pk**, **Punjab E-Procurement System (eP)** i.e. **https://ep.punjab.gov.pk** and Board's website **www.bisefsd.edu.pk** which can be downloaded **free of cost**.
11. The URL of the website of the PPRA is (http://ep.punjab.gov.pk/ViewTender.aspx) and response time shall be calculated exclusively from the date of publication of the advertisement on the website of the PPRA.
12. Bid Security @5% must be submitted / transferred online as per the procedure established in '**Punjab E-Procurement System (eP)**' in collaboration with Bank of Punjab.
13. In case the last date for submission of the proposal is declared a public holiday then the next working day will be considered for proposal submission and opening of bids.
14. All bidders are requested to quote rates inclusive all kinds of taxes and on **F.O.R** basis.
15. For electronics bids submission, bidders are requested to register at **https://ep.punjab.gov.pk.** For any queries regarding registration on **Punjab E-Procurement System (eP)**, please contact at: 1248.

Total Estimate Value of Tender = 35,72,000/-

TERMS AND CONDITIONS OF THE TENDER

1. Definitions

1.1. Authorized Representative" means any representative appointed, from time to time, by the Client, the Purchaser or the Contractor.

1.2 "Commencement Date of the Contract" means the date of signing of the Contract between the Purchaser and the Contractor.

1.3 "Contract" means the agreement between the Purchaser and the supplier, as recorded in the Contract Form signed by the parties, including all Schedules and Attachments thereto and all documents incorporated by reference therein.

1.4 "Supplier" means the person whose Tender has been accepted by the Purchaser.

1.5 "Contract Price" means the price payable to the Contractor under the Contract for the full and proper performance of its contractual obligations.

1.6 "Contract Value" means that portion of the Contract Price adjusted to give effect to such additions or deductions as are provided for in the Contract which is properly apportion-able to the Goods or Services in question.

1.7 "Day" means calendar day.

1.8 "Defects Liability Period" means the warranty period following the taking over, during which the Contractor is responsible for making good, defects and damage in Goods and Services provided, under the Contract.

1.9 "Force Majeure" means an event beyond the control of the Supplier and not involving the Supplier fault or negligence and not foreseeable. Such events may include, but are not restricted to, acts of the Purchaser in its sovereign capacity, wars, revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.

1.10 "Goods" means equipment, machinery, and/or other materials which the Supplier is required to supply to the Purchaser under the Contract.

1.11 "Person" includes individual, association of persons, firm, company, corporation, institution and organization, etc., having legal capacity.

1.12 "Prescribed" means prescribed in the Tender Document.

1.13 "Purchaser" means the Board of Intermediate & Secondary Education, Faisalabad.

1.14 "Origin" shall be considered to be the place where the Goods are produced or from where the Services are provided. Goods are produced when, through manufacturing, processing or assembling of components, a commercially recognized product results that is substantially different in basic characteristics or in purpose or utility from its components. The origin of Goods and Services is distinct from the nationality of the Contractor.

1.15 "Services" means installation, configuration, deployment, commissioning, testing, training, support, after sale service, etc. of Goods and other such obligations which the Supplier is required to provide to the Purchaser under the Contract.

1.16 "Taking-Over Certificate" means the certificate to be issued by the purchaser to the Supplier, in accordance with the Contract.

1.17 "Works" means work to be done by the Contractor under the Contract.

2. TenderCost

2.1 TheTenderer shall bear all costs / expenses associated with the preparation and submission of the Tender(s) and the Purchasershall in no case be responsible / liable for those costs / expenses.

3. Amendment of the Tender Document

3.1 The Purchaser may, at any time prior to the deadline for submission of the Tender, at its own initiative or in response to a clarification requested by the prospective Tenderer(s), amend the Tender Document, on any account, for any reason. All amendment(s) shall be part of the Tender Document and binding on the prospective Tenderer(s).

3.2 The Purchaser shall notify the amendment(s) in writing to the prospective Tenderers who have purchased the tender document from Board of Intermediate & Secondary Education, Faisalabad. The Purchaser may, at its exclusive discretion, amend the Tender Document to extend the deadline for the submission of the Tender, in which case all rights and obligations of the Purchaser and the Tenderers previously subject to the deadline shall thereafter be subject to the deadline as extended.

4. Preparation / Submission of Tender

4.1. The Tenderer will bid for Board of Intermediate & Secondary Education, Faisalabad.

4.2. The tender and all documents relating to the tender exchanged between the tenderer and the purchaser shall be in English.

4.3. The tender shall be submit / accompanied throughPunjab E-Procurement System (eP) as prescribed form availeable on the system. Moreover, all uploaded documents must be filled complete in all aspects (stamped and signed by the tenderer or his authorized representative)

4.4. The bid shall complete a single stage two steps procedure (that contains the Technical Proposal and Financial Proposal)

4.5. Tender form will be used for Technical Proposal and Fiancial Proposal on Punjab E-Procurement System (eP).

4.6. The technical proposal shallbe uploaded / submitted without quoting the price.

4.6.1. Upload/attach evidence that the quoted goods are genuine and error free.

4.6.2. Upload/attach technical brochure / literature.

4.6.3. Upload/attach the details of Warranty and After-Sale Service.

4.6.4. Upload/attach Power of Attorney, if an authorized representative is appointed

4.7. The Financial Proposal shall comprise the following:

4.7.1.1. Financial proposal

4.7.1.2. Tender Security

4.7.1.3. The rate will be evaluated / compare as whole.

5. TenderPrice

5.1 The quoted price shall be:

5.2 best / final / fixed and valid until completion of the Contract i.e. not subject to variation / escalation;

5.3 Inclusive of all taxes, duties, levies, insurance, freight, etc.

6 TenderSecurity

6.1 The tenderer shall furnish the tender security as under:

6.1.1 For the whole tender

6.1.2 for a sum equalent to 5% of the estmated price.

6.1.3 In a currency of PKR.

6.1.4 Have a minimum validity period of 90 days from the last date for submission of the tender or until furnishing of the performance security whichever is later.

6.2 The proceeds of the tender security shall be payable to the purchaser, on the occurrence of any / all of the following conditions.

6.2.1 If the tenderer withdraw the tender during the period of the tender validity specified by the tenderer on the Punjab E-Procurement System (eP).

6.2.2 If the tenderer does not accept the correction of his total estimated price or

6.2.3 If the tenderer have been notified of the acceptance of the tender by the purchaser during the period of validity, failes are refuses to furnish the performance security, in accordance with the tender documents.

6.2.4 The tender security shall be returned to the unsuccessful Tenderer upon award of the Contract. The Tender Security shall be returned to the successful Tenderer on furnishing the performance security.

7 TenderValidity

7.1 The Tender shall have aminimum validity period from the last date forsubmission of the Tender. The Purchaser may solicit theTenderer's consent to an extension of the validity period of the Tender. The request and the response thereto shall be made in writing. If theTenderer agrees to extension of validity period of the Tender, the validity period of the Tender security shall also be suitably extended. TheTenderer may refuse extension of validity period of the Tender, without forfeiting theTender security.

8 Withdrawl of Tender

8.1 The tender, withdrawn after the deadline for submission of the tender and prior to the expiration of the period of the tender validity, shall result in forfeiture of the tender security.

9 Opening of the Tender.

9.1 Tenders shall be opened, at the given place, time and date, in the presence of the Tenderer(s) for which they shall ensure their presence without further invitation.

10 Evaluation of the Tender.

10.1 The technical evaluation committee shall evaluate the sample / technical bid. The financial proposal will be opened only of those bidders whose technical proposals / samples found as per specification / acceptable.

11 Rejection / Acceptance of the Tender.

11.1 The Purchaser shall have the right, at his exclusive discretion, to accept or reject all the tender(s), cancel / annul the Tendering process at any time prior to award of Contract, without assigning reason or obligation to inform the Tenderer of the grounds for the Purchaser's action, and without thereby incurring any liability to the Tenderer and the decision of the Purchaser shall be final.

11.2 The Tender shall be rejected if it is:

11.2.1 Substantially non-responsive; or
11.2.2 Submitted /Uploaded in other than prescribed forms, annexes, schedules, charts, drawings, documents / by other than specified mode; or
11.2.3 Incomplete, un-signed, partial, conditional, alternative, late; or without amount of CDR.
11.2.4 Subjected to interlineations / cuttings / corrections / erasures / overwriting; or
11.2.5 The Tenderer submits more than one Tenders; or
11.2.6 The Tenderer refuses to accept the corrected estimated price; or
11.2.7 The Tendererhas conflict of interest withthe Purchaser; or
11.2.8 The Tenderer triesto influence the Tender evaluation / Contract award; or
11.2.9 The Tenderer engages in corrupt or fraudulent practices in competing for the Contract award.
11.2.10 The Chairman reserve the rights to accept or reject all tenders in accordance with PPRA rule (35).
11.2.11 The participation in bid process through Punjab E-Procurement System (eP) portal is compulsory for all bidders and submission of hard copies only shall not be accepted in compliance with the policy of the Govt. of the Punjab and PPRA.

12 Acceptance Letter.

12.1 The Purchaser shall, send the Acceptance Letter to the successful Tenderer, prior to the expiry of the validity period of the Tender, which shall constitute a contract, until execution of the formal Contract.

13 Performance Security.

13.1 Thesuccessful Tenderer shall furnish Performance Security as under where needed.

13.2 Within three working days of the receipt of the Acceptance Letter from the Purchaser;
13.2.1 For a sum equivalent to 10% of the contract value.
13.2.2 In PKR.
13.2.3 Have a minimum validity period of 90 days from the date of Award Notification or until the date of expiry of warranty period, whichever is later.

13.2.4 The proceeds of the Performance Security shall be payable to the Purchaser, on occurrence of any / all of the following conditions:
13.2.5 If the Contractor commits a default under the Contract;
13.2.6 If the Contractor fails to fulfill any of the obligations under the Contract;
13.2.7 If the Contractor violates any of the terms and conditions of the Contract.

13.2.8 The Contractor shall cause the validity period of the performance security to be extended for such period(s) as the contract performance may be extended. The Performance Security shall be returned to the Tenderer within forty five working days after the expiry of its validity.

14 Contract.

14.1 The purchaser shall, after receipt of the performance security from the successful Tenderer, send the contract provided in the tender document, to the successful tenderer. Within three working days of the receipt of such contract, the tenderer shall sign and date the contract and return it to the purchaser. An agreement will be made on stamp paper @ 0.25% of total value of the tender which will be provided by the supplier.

15 Contract Language

15.1 The Contract and all documents relating to the Contract, exchanged between the Contractor and the Purchaser, shall be in English. The Contractor shall bear all costs of translation to English and all risks of the accuracy of such translation.

16 Standards

16.1 The Goods supplied and the Services provided under this Contract shall conform to the authoritative latest industry standards.

17 Labeling.

17.1 The Goods supplied under the Contract, shall be clearly labeled so as to correspond with the delivered documentation, with proper labeling scheme provided by the client.

18 Delivery

18.1 The Supplier shall deliver the Goods at Board of Intermediate & Secondary Education, Jhang Road, Faisalabad within stipulated period.
18.2 The Service shall remain at the risk and under the physical custody of the Contractor until the delivery and testing of the Goods is completed.
18.3 The Supplier shall ensure that the Goods shall be delivered complete without interruption.

19 Spare Parts and Support

19.1 The Supplier shall further ensure that the Services provided by the Contractor, under the Contract shall have no defect, arising from design, materials, installation, configuration, or from any act or omission of the Contractor that may develop under normal use of the provided Service.

20 Inspection and Testing

20.1 The Purchaser shall inspect and test the Goods supplied, the Services provided or the Works carried out,under the Contract,toverify their conformity to the Technical Specifications.

20.2 The inspections and tests shall be conducted at the premises of Board of Intermediate & Secondary Education, Faisalabad.

20.3 The Purchaser may reject the Goods, the Services or the Works if they fail to conform to the Technical Specifications, in any test(s) or inspection(s) and the Contractor shall either replace the rejected Goods, Services or Works or make all alterations necessary to meet the Technical Specifications, within three working days, free of cost to the Purchaser.

21 Warranty

21.1 The Supplier shall warrant to the Purchaser that the material is original and as per given specificationsas provided in the Contract.

21.2 The Supplier shall further warrant that the Goods supplied by the Contractor, under the Contract shall have no defect, arising from design, materials, workmanship or from any act or omission of the Contractor that may develop under normal use of the supplied Goods.

21.3 The Warranty Period shall start from the date of supply.

21.4 The purchaser shall served, by written notice served on the supplier a promptly indicate any claim(s) arising under the warranty.

21.5 The Contractor shall, within the prescribed time period, after receipt of such notice, repair or replace the defective / damaged Goods or parts thereof on site, without any cost to the Purchaser.

22 Payment

22.1 The Purchaser shall make payment for the Goods supplied, the Services provided and the Works done, to the Contractor, as per Government policy, in the currency of the PKR, through cheque.

23 Price

23.1 The Supplier shall not charge prices for the Goods supplied, the Services provided and for other obligations discharged, under the Contract,varying from the prices quoted by the Contractor in the Price Schedule.

24 Liquidated Damages.

24.1 If the Supplier delays in supply of material under the Contract, the fine will be imposed @ Rs.1,000/- per day. The Chairman Board of Intermediate & Secondary Education, Faisalabad is empowered to delay condone on given solid reason / grounds.

25 Blacklisting.

25.1 If the Contractor fails / delays in performance of any of the obligations, under the Contract / violates any of the provisions of the Contract / commits breach of any of the terms and conditions of the Contract the Purchaser may, at any time, without prejudice to any other right of action / remedy it may have,blacklist the Supplier, either indefinitely or for a stated period, for future tenders in public sector.

25.2 If the Supplier is found to have engaged in corrupt or fraudulent practices in competing for the award of contract or during the execution of the contract, the Purchaser may, at any time, without prejudice to any other right of action / remedy it may have,blacklist the Contractor, either indefinitely or for a stated period, for future tenders in public sector.

26 Forfeiture of Performance Security

26.1 If the Supplier fails / delays in performance of any of the obligations, under the Contract / violates any of the provisions of the Contract / commits breach of any of the terms and conditions of the Contract the Purchaser may, without prejudice to any other right of action / remedy it may have, forfeit Performance Security of the Supplier.

27 Termination for Convenience

27.1 The Purchaser may, at any time, by written notice served on the Supplier, terminate the Contract, whole for its convenience, without any compensation to the Supplier.

27.2 The Goods and the Services which are complete or to be completed by the Supplier, within forty five working days after the receipt of such notice, shall be accepted by the Purchaser. For the remaining Goods, the Purchaser may elect:

27.2.1 To have any portion thereof completed and delivered.

28 Force Majeure

28.1 The Supplier shall not be liable for liquidated damages, forfeiture of its Performance Security, blacklisting for future tenders, termination for default, if and to the extent his failure / delay in performance /discharge of obligations under the Contract is the result of an event of Force Majeure.

28.2 If a Force Majeure situation arises, the Supplier shall, by written notice served on the Purchaser, indicate such condition and the cause thereof. Unless otherwise directed by the Purchaser in writing, the Supplier shall continue to perform under

28.3 The Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

29 Dispute Resolution

29.1 The Purchaser and the Supplier shall make every effort to amicably resolve, by direct informal negotiation, any disagreement or dispute arising between them under or in connection with the Contract.

29.2 In case of any dispute the decision of the Chairman will be final and not liable to be challenge in any court of law.

30 Taxes and Duties

30.1 The Supplier shall be entirely responsible for all taxes, duties and other such levies imposed outside and within Pakistan. Taxes and duties shall be deducted as per Law. The Supplier may make inquires on income tax / sales tax to the concerned authorities of Income Tax and Sales Tax Department, Government of Pakistan.

31 Greivence Committee

31.1 Any bidder feeling aggrieved by any act of the procuring agency after the submission off his bid may lodge a written complaint concerning his grievances not later than 10 days after the announcement of the bid evaluation report under PPRA rule (37). The committee shall address the complaints of the bidders that may occur to the entry into force of the procurement contract. The committee shall investigate and decide upon the complaint within fifteen days of th receipt of complaint. Mere fact of lodging of a complaint shall not warrant suspension of the procurement process.

SCHEDULE- A: SPECIAL STIPULATIONS	
For ease of reference, certain Special Stipulations are as under:	
Tender Security	**For a sum equivalent to 5% of Total value of estimated price;** **denominated in a currency of the Tender;** **Have a minimum validity period of 90 days from the last date for submission of the Tenderor until furnishing of the Performance Security, whichever is later.**
Performance Security	**The successful Tenderer shall furnish Performance Security as under where deemed necessary within three working days of the receipt of the Acceptance Letter from the Purchaser;** **in the form CDR, issued by a scheduled bank operating in Pakistan, for a sum equivalent to 10% of the contract value;** **Have a minimum validity period of 90 days from the date of Award Notification or until the date of expiry of warranty period, whichever is later.**
Delivery Point of Goods & Services	**The Supplier shall deliver the Goods at Board of Intermediate & Secondary Education, Faisalabad as specified by the Purchaser at the time of delivery.**
Time Line	**Within the period given in time frame.**
Liquidated damages for failure / delay in supply / Installation / configuration of Goods / Services / Works by the Supplier	**In case of delay in supply a fine of Rs.1,000/- per day will be deducted as liquidated damages from the bill of the firm.**

Secretary

TENDER FORM

To:

The Secretary
Board of Intermediate & Secondary Education,
Faisalabad.

Gentlemen:

1. We, [Name and Address of the Tenderer], having read, understood and accepted the Tender Document, including the Addendum(s), if any, offer to supply, install, configure, test, train and support the Goods and the Services, in conformity with the said Tender Document, to [Name and Address of the Purchaser], for the estimated price of PKR (in figures _____) (in words _____), in accordance with the financial proposal.
2. We undertake that the Tender shall have a minimum validity period of 120 days from the last date for submission of the Tender and may be accepted at any time before the expiration of that period.
3. We undertake to provide the Performance Securityto give satisfactory assurance of our ability and intention, for due performance / execution of the Contract in accordance with the terms and conditions of the Contract, in case of acceptance of the Tender.
4. We undertake to be bound by the Tender andthe Acceptance Letter, which shall constitute a contract, until execution of the formal Contract.

Datethis _____day of 2026.

TENDERER

Signature _____
CNIC # _____
Name _____
Designation _____
Address _____

WITNESSES

Signature	_____	Signature	_____
CNIC #	_____	CNIC #	_____
Name	_____	Name	_____
Designation	_____	Designation	_____
Address	_____	Address	_____

Note: The Tender Form should be on the letterhead of the Tenderer.

AFFIDAVIT

1. We, [Name and Address of the Tenderer], do hereby declare on solemn affirmation that:
2. We have not been involved in litigation with any client during the last 3 years.
3. We acknowledge that we have read, understood and accepted the Tender Document.
4. We understand that the Purchaser shall have the right, at his exclusive discretion, to require, in writing, further information or clarification of the Tender, from any or all the Tenderer(s).
5. We understand that the Purchaser shall have the right, at his exclusive discretion, to increase / decrease the quantity of any or all item(s), accept / reject any or all tender(s), cancel / annul the Tenderding process at any time prior to award of Contract, without assigning any reason or any obligation to inform the Tenderer of the grounds for the Purchaser's action, and without thereby incurring any liability to the Tenderer and the decision of the Purchaser shall be final.

Date this _____day of 2026.

TENDERER

Signature _____

CNIC # _____

Name _____

Designation _____

Address _____

WITNESSES

Signature	_____	Signature	_____
CNIC #	_____	CNIC #	_____
Name	_____	Name	_____
Designation	_____	Designation	_____
Address	_____	Address	_____

Note:The affedavit should be on the Stamp Paper.

BOARD OF INTERMEDIATE & SECONDARY EDUCATION, FAISALABAD

TECHNICAL EVALUATION CRITERIA

FOR PURCHASE OF INKS & MASTER ROLLS

1. Name of Bidder/Lead Bidder: _____
   (in Capital Words)
2. Status of Firm/Company/JV/Group: _____
3. Address: _____
4. Income Tax No. _____
5. Sales Tax Registration (If applicable): _____
6. Date of Establishment of Business: _____
7. **Financial Information:**
   a. Income Tax Paid/Deducted for previous one year, 2025-26 (attach evidence)
   b. Attach Professional Tax Paid Certificate of Current Year.
   c. Cash Flow Availability (Attach Bank Statement for Fiscal Year July, 2025 to June, 2026)
8. **Ability to Supply Items:** According to Specifications
   a. General Experience
   b. No Defaulter/Blacklist Certificate
9. Submitted Amount CDR No. _____ Amount _____
   Date _____ Name of Bank _____ Branch _____

Bid Security @5% of estimated price must be submitted / transferred online as per the procedure established in '**Punjab E-Procurement System (eP)**' in collaboration with Bank of Punjab.

Total Marks=100 & Qualify Marks=70

Please attached all related documents for evaluation purpose.

Category	Subject Matter	Total Marks	Marks Obtained
A	General Experience and experience in similar work as a proof work order issued in favour of firm be attached.	20	
B	Equipments Specifications.	20	
C	Work plan.	20	
D	Professional Experience.	20	
E	Financial Position.	20	
Total		**100**	

CHECK LIST

Sr.#	Name of Documents	Yes	No	Page No.
01	Income Tax Certificate (Along with NTN No.)			
02	Professional Tax Certificate (2026-27)			
03	Bank Statement (July, 2025 to June, 2026)			
04	Experience Certificate / Work Order			
05	No Defaulter / Blacklist Certificate on Stamp Paper			
06	Submitted Amount of CDR Proof attached			
07	Samples of Inks & Master Rolls			

Authorized Signature & Stamp of Firm/Bidder

BOARD OF INTERMEDIATE & SECONDARY EDUCATION, FAISALABAD

TECHNICAL PROPOSAL FOR INKS & MASTER ROLLS

Tender No. 302/SS **Dated:** 24-09-26

Sr.#	Description of Items	Specifications	Name of Brand who will be supplied by the firm / Specifications quoted by the firm
1	**Ink RISO Graph Black**	Original Japanese RISO FII Type Ink HD (S-8134UA)	
2	**Ink RISO Graph Black**	Original Japanese RISO Graph FII Type Ink (S-8113UA)	
3	**Master Roll Copy Printer**	Original Japanese RISO F-II Type Master HD (S-8140UA)	
4	**Master Roll RISO Copy Printer**	Original Japanese RISO F-II Type Master HD (S-8130UA)	

CERTIFICATE

It is certified / verified that: -

1. We have read Terms & Conditions and accept it and shall follow the same.
2. We are agreed to supply the items according to the specifications as described.
3. We quoted the rates according to the specifications.
4. Submitted amount of CDR @ 5% of the total value of estimated price in favour of Secretary Board of Intermediate & Secondary Education, Faisalabad through online as per Punjab E-Procurement System (eP) established.
5. The delivery and installation will be completed in forty five days after the issuance of work order.
6. We have attached the client list with the technical proposal.

Call Deposit No.	Date	Name of Bank	Amount

Name _____

CNIC No. _____

Phone No. _____

Cell # _____

Email ID: _____

Fax # _____

NTN No. _____

Sale Tax No. _____

Address _____

Signature with Stamp _____

BOARD OF INTERMEDIATE &SECONDARY EDUCATION, FAISALABAD

FINANCIAL PROPOSAL FOR INKS & MASTER ROLLS

Tender No. 302/SS **Dated:** 24-09-2026

Sr.#	Description of Items	Specifications	Qty	Unit Price With GST	Total Price
1	**Ink RISO Graph Black**	Original Japanese RISO FII Type Ink HD (S-8134UA)	180 Bottle		
2	**Ink RISO Graph Black**	Original Japanese RISO Graph FII Type Ink (S-8113UA)	60 Bottle		
3	**Master Roll Copy Printer**	Original Japanese RISO F-II Type Master HD (S-8140UA)	12 Rolls		
4	**Master Roll RISO Copy Printer**	Original Japanese RISO F-II Type Master HD (S-8130UA)	04 Rolls		

Total Value of Tender _____

Note:

In case of any discrepancy between unit price and total amount the unit price will prevail.

CERTIFICATE

It is certified / verified that: -

1. We have read Terms & Conditions and accept it and shall follow the Terms & Conditions.
2. We quoted the rates according to the specifications as described by the department.

Call Deposit No.	Date	Name of Bank	Amount

Name _____

CNIC No. _____

Phone No. _____

Cell # _____

NTN No. _____

Sale Tax No. _____

Address _____

E-mail: _____

Fax # _____

Signature with Stamp _____